

**1. CALL TO ORDER**

President Yoder called the meeting to order at 6:59 pm.

**2. ROLL CALL**

Directors Present: Rebecca Yoder, Ken Colson, Michelle Kaelker-Boor, Rene Prupes,  
Procopio Sclafani  
Directors Absent: None  
Counsel Present: Steven Baird, Atkinson Farasyn LLP  
Staff: Richard Tanaka (District Manager), Shirley Ho, Mark Thomas  
Visitors: None

**3. APPROVAL OF AGENDA**

**Motion:** To approve the Agenda.

**Move:** Prupes    **Second:** Kaelker-Boor

**Board vote:**    **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani  
                  **Noes,** None  
                  **Absent,** None

**4. PUBLIC COMMENTARY**

3.A. Visitor Commentary – None.  
3.B. Agency Representatives – None.  
3.C. Board Commentary – None.

**5. CLOSED SESSION**

Closed session discussion commenced at 7:02 pm and ended at 7:30 pm. No reportable action taken at the closed session.

**TO MOVE ITEM 11.B TO AFTER ITEM 5.**

**Motion:** To move Item 11.B to after Item 5.

**Move:** Kaelker-Boor    **Second:** Prupes

**Board vote:**    **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani  
                  **Noes,** None  
                  **Absent,** None

11.B. Discussion of Meeting Schedules. (Moved Item)

Board discussed the meeting schedules and decided to re-schedule the meeting in April and May as follows: -

- April 10 – First Regular Meeting
- April 24 – Public Outreach & 2<sup>nd</sup> Regular Meeting
- May 8 – First Regular Meeting

- May 22 – 2<sup>nd</sup> Regular Meeting

**6. CONSENT CALENDAR**

5.A. Approval of Minutes from the Regular Meeting of February 27, 2018

**Motion:** To Approve Meeting Minutes from the Regular Meeting of February 27, 2018.

**Move:** Prupes                      **Second:** Kaelker-Boor

**Board vote:**    **Ayes,** Yoder, Kaelker-Boor, Prupes  
                      **Noes,** None  
                      **Absent,** None  
                      **Abstain,** Colson, Sclafani

**7. WARRANTS**

7.A. Approval of Warrants

1. Mark Thomas (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Meyers Nave (District Legal Services)

Director Colson inquired about the expenses of garbage inspection. Board also brought up if garbage inspection should be done by GreenWaste. Staff to agendize this topic for discussion at next meeting.

**Motion:** To Approve three (3) warrants as listed.

**Move:** Kaelker-Boor    **Second:** Sclafani

**Board vote:**    **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani  
                      **Noes,** None  
                      **Absent,** None  
                      **Abstain,** None

**8. NEW BUSINESS**

8.A. FY2018-19 Revenue Program – Treatment Plant Preliminary Operating and Maintenance cost distribution.

Board reviewed the FY2018-19 Revenue Program – Treatment Plant Preliminary Operating and Maintenance cost distribution.

8.B. Annual Financial Disclosure Statement – Form 470 Filing.

All directors completed their Form 470. Staff to submit the forms to County Registrar of Voters.

**9. OLD BUSINESS**

9.A. Status of Annual Spring Up Day.

**Motion:** To Approve Final Annual Spring Up Day Flyer.

**Move:** Sclafani                    **Second:** Kaelker-Boor

**Board vote:**    **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani  
                      **Noes,** None  
                      **Absent,** None  
                      **Abstain,** None

9.B. Status of Public Outreach Meeting.

Manager Tanaka advised that the PowerPoint presentation is not ready and it should be ready by next meeting. Director Kaelker-Boor requested staff to print 20 - 30 copies of the Public Outreach Meeting flyer by next meeting to distribute it at the BCA meeting to the residents.

9.C. Form 700 Filing.

Manager Tanaka advised that President Yoder and Director Kaelker-Boor have not filed their Form 700 yet.

**10. SUBCOMMITTEE REPORT**

10.A. Annual Spring Clean Up Reduction Update

President Yoder advised that GreenWaste should be coordinating with all the donation groups and thrift organizations in reducing recyclable scavenging prior to pick up. In the future, if there are any valuable suggestions on clean up reduction. These suggestions should also be posted on NextDoor. Director Colson will be responsible for the NextDoor posting. Board also decided to dissolve the subcommittee.

**Motion:** To Dissolve Subcommittee of Annual Spring Clean Up Reduction.

**Move:** Colson                    **Second:** Prupes

**Board vote:**    **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani  
                      **Noes,** None  
                      **Absent,** None  
                      **Abstain,** None

10.B. Recruitment Subcommittee Update

Director Sclafani presented the Recruitment Flyer to the Board. Board reviewed and commented on the flyer. Staff to set up a new email address as the contact for the recruitment.

**11. HOUSEKEEPING ITEMS**

11.A. Update on Housekeeping Items.

Director Prupes informed that she reported a missed trash pickup on Irving Avenue yesterday. GreenWaste had responded and picked up all the missed trash. Director Sclafani also informed that his trash was missed last week and he was told by the GreenWaste's Customer Service that his trash would pick up next week as the driver was

busy. Staff to follow up with GreenWaste for more information. Board also requested to agendaize a topic for discussion of GreenWaste Customer Service Strategies at next meeting.

11.B. Agenda Item for next upcoming meeting.

- Public Outreach Meeting Presentation PowerPoint
- GreenWaste Customer Service Strategy
- Garbage Inspection Service Information

**12. ADJOURNMENT**

**Motion:** To adjourn meeting at 8:32 pm.

**Move:** Prupes                      **Second:** Sclafani

**Board vote:**                      **Ayes,** Yoder, Yoder, Kaelker-Boor, Prupes, Sclafani  
**Noes,** None  
**Absent,** None  
**Abstain,** None

Approved: April 10, 2018

Respectfully Submitted,

**Mark Thomas & Company, Inc.**

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Rebecca Yoder, President

District Manager  
Richard Tanaka