

1. CALL TO ORDER

President Yoder called the meeting to order at 7:05 pm.

2. ROLL CALL

Directors Present: Rebecca Yoder, Ken Colson, Michelle Kaelker-Boor, Rene Prupes, Procopio Sclafani

Directors Absent: None

Counsel Present: Steven Baird, Atkinson Farasyn LLP (by phone conference)

Staff: Benjamin Porter (District Manager), Richard Tanaka, Mark Thomas

Visitors: Zoraya Atayde (GreenWaste Recovery, Inc.)

3. APPROVAL OF AGENDA

Motion: To approve the Agenda by moving Item 9B & 9D after Item 4.

Move: Prupes **Second:** Colson

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani
Noes, None
Absent, None

4. PUBLIC COMMENTARY

4.A. Visitor Commentary – None.

4.B. Agency Representatives – None.

4.C. Board Commentary – None.

9. OLD BUSINESS (Move Item)

9.B. Status of Annual Spring Clean Up Day

Board reviewed and approved the Annual Clean Up Day flyer and map.

Manager Porter advised that Luther Burbank School charged the District for \$462 which is based on \$77 an hour for 6 hours for using their parking lot as a pick up and drop off station. Board would like to attend a school meeting for requesting a lower rate. Staff to contact the school to agendize the item.

Motion: To approve Annual Spring Clean Up Day Flyer and Map.

Move: Colson **Second:** Prupes

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani
Noes, None
Absent, None

9.D. GreenWaste Recovery, Inc.

9.D.1. Education Outreach Follow up.

Zoraya from GreenWaste presented the update on education outreach which included a Captain GreenWaste children's book and a mini video. Board suggested to have two education tables set up on Spring Clean Up Day with one in the beginning of the event on Olive Avenue and a second one at the compost giveaway station at the end of the event.

9.D.2. Waste Stream Reduction.

The following items were also discussed which related to Waste Stream Reduction: -

- Issues for contamination recycling
- Issues for recycling magnets
- Issues for K-Cup recycling

9.D.3. March 2019 Delinquent Accounts.

Board reviewed and noted the March 2019 Delinquent Accounts.

5. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Paragraph (1) of Subdivision (d) of Section 54956.9 Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive

Closed session discussion commenced at 7:37 pm and ended at 8:03 pm. No reportable action taken at the closed session.

6. CONSENT CALENDAR

6.A. Approval of Minutes from the Regular Meeting of March 5, 2019.

Motion: To Approve Meeting Minutes from the Regular Meeting of March 5, 2019.

Move: Prupes

Second: Kaelker-Boor

Board vote:

Ayes, Yoder, Kaelker-Boor, Sclafani

Noes, None

Absent, None

Abstain, Colson, Prupes

7. WARRANTS

7.A. Approval of Warrants

1. Mark Thomas (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Atkinson Farasyn LLP (District Legal Services)
4. AB/JDD Inc. (Annual mainline & lateral maintenance)
5. Cupertino Sanitary District (Common Interest Agreement Cost Sharing)

Motion: To Approve five (5) warrants as listed.

Move: Kaelker-Boor

Second: Sclafani

Board vote:

Ayes, Yoder, Colson, Kaelker-Boor, Prupes, Sclafani

Noes, None

Absent, None

Abstain, None

8. NEW BUSINESS

8.A. San Jose/Santa Clara Regional Wastewater Facilities.

Board reviewed and noted the FY2019-20 Revenue Program and Treatment Plant Capital Cost and State Revolving Fund Loan Repayment allocation.

9. OLD BUSINESS

9.A. Master Plan Update.

Manager Porter reported that the District's Operations Code is currently being reviewed by District Counsel and will bring it back for Board review at the next Board meeting.

9.C. Status of Form 700 Filing.

All Directors and staff have completed filing Form 700.

9.E. District Clerk Application Update.

Board reviewed and updated the interview questionnaire. Staff to send it out to all the applicants.

Motion: To approve interview questionnaire.

Move: Sclafani

Second: Prupes

Board vote:

Ayes, Yoder, Colson, Kaelker-Boor, Prupes, Sclafani

Noes, None

Absent, None

Abstain, None

10. SUBCOMMITTEE REPORT

10.A. Recruitment Subcommittee Update

No Update

11. HOUSEKEEPING ITEMS

11.A. Update on Housekeeping Items.

No Update

11.B. Agenda Items for upcoming meetings

- District Clerk

- Operations Code
- State Revolving Fund Loan

12. ADJOURNMENT

Motion: To adjourn meeting at 9:08 pm.

Move: Prupes **Second:** Sclafani

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani
Noes, None
Absent, None
Abstain, None

Approved: April 16, 2019

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rebecca Yoder, President

District Manager
Benjamin T. Porter, PE