

1. CALL TO ORDER

President Yoder called the meeting to order at 7:02 pm.

2. ROLL CALL

Directors Present: Rebecca Yoder, Ken Colson, Michelle Kaelker-Boor, Rene Prupes, Procopio Sclafani
Directors Absent: None
Counsel Present: Steven Baird, Atkinson Farasyn LLP (by phone conference)
Staff: Benjamin Porter (District Manager), Richard Tanaka, Mark Thomas
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the Agenda.

Move: Kaelker-Boor **Second:** Prupes

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani
Noes, None
Absent, None

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – Board requested staff to update the terms for the directors on the District website.

5. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION
Paragraph (1) of Subdivision (d) of Section 54956.9 Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive

Closed session discussion commenced at 7:07 pm and ended at 7:22 pm. No reportable action taken at the closed session.

6. CONSENT CALENDAR

- 6.A. Approval of Minutes from the Regular Meeting of March 26, 2019.

Motion: To Approve Meeting Minutes from the Regular Meeting of March 26, 2019.

Move: Colson **Second:** Sclafani

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani
Noes, None

Absent, None
Abstain, None

7. WARRANTS

7.A. Approval of Warrants

1. Mark Thomas (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. City of San Jose (Treatment Plant FY2018-19 Q4 O&M, Bonds, & SRFL)
4. City of San Jose (Treatment Plant FY2018-19 Q4 Capital Billing)
5. Luther Burbank School (Parking Lot Fee for Spring Clean Up Day)

Motion: To Approve five (5) warrants as listed.

Move: Prupes

Second: Sclafani

Board vote:

Ayes, Yoder, Colson, Kaelker-Boor, Prupes, Sclafani
Noes, None
Absent, None
Abstain, None

8. NEW BUSINESS

8.A. FY2018-2019 Third Quarter Financial Review.

Board reviewed the FY2018-2019 third quarter financial status.

8.B. Form 470 Filing.

All Board Directors have completed filing Form 470.

9. OLD BUSINESS

9.A. Master Plan Update.

District's Operations Code is currently being reviewed by District Counsel and staff will bring it back for Board review and consideration to adopt at the next Board meeting.

9.B. Status of Annual Spring Clean Up Day.

All applications and documentations related to Annual Spring Clean Up day have been completed.

9.C. GreenWaste Recovery, Inc.

- 1). Annual CPI Increase – At the request of staff, this item is to be continued to the next Board meeting.
- 2). FY2019-2020 Outreach Plan – Board reviewed and noted the FY2019-2020 Outreach Plan.
- 3). May 1 Newsletter – Board reviewed and noted the May 1 Newsletter.

9.D. District Clerk Application Update

Two questionnaires have been received. Board reviewed and discussed the questionnaires and selected applicant # 2. Manager Porter will reach out to the applicants.

Motion: To select applicant# 2

Move: Colson **Second:** Sclafani

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani
Noes, None
Absent, None
Abstain, None

9.E. Status of State Revolving Fund Loan Application.

The application is complete, and District is on the funding list.

10. SUBCOMMITTEE REPORT

10.A. Recruitment Subcommittee Update

This item will be removed from future meetings until further notice.

11. HOUSEKEEPING ITEMS

11.A. Update on Housekeeping Items.

No Update

11.B. Agenda Items for upcoming meetings

- Operations Code
- GreenWaste CPI Increase

12. ADJOURNMENT

Motion: To adjourn meeting at 8:17 pm.

Move: Kaelker-Boor **Second:** Prupes

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Prupes, Sclafani
Noes, None
Absent, None
Abstain, None

Approved: May 7, 2019

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rebecca Yoder, President

District Manager
Benjamin T. Porter, PE