

RESOLUTION NO. 254

A RESOLUTION OF THE SANITARY BOARD OF BURBANK SANITARY DISTRICT ADOPTING A POLICY FOR COMPENSATION AND EXPENSE REIMBURSEMENT FOR MEMBERS OF BURBANK SANITARY DISTRICT GOVERNING BOARD

WHEREAS, District Ordinance No 47 dated May 15, 2003 authorizes each of the board members of the Sanitary Board of the Burbank Sanitary District to receive compensation in an amount of One Hundred Fifteen Dollars and Fifty Cents (\$115.50) for each day's attendance of the regular or special meetings of the Board; and

WHEREAS, Section 6489 of the California Health and Safety Code authorizes each of the board members of the Sanitary Board of the Burbank Sanitary District ("Sanitary Board") to receive compensation in an amount not to exceed one hundred dollars (\$100) per day for each day's service rendered as a board member by request of the Sanitary Board, provided that the number of days does not exceed a total of six days in any calendar month, together with any expenses incident thereto; and

WHEREAS, Subsection (b) of section 6489 of the California Health and Safety Code states reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code; and

WHEREAS, Subsection (b) of section 6489 of the California Health and Safety Code provides that the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.4 (commencing with Section 53232) of the California Government Code; and

WHEREAS, the above referenced Article 2.4 of the Government Code also requires a local agency to adopt a written policy concerning compensation payable to members of its legislative body for attendance at meetings other than regular meetings of the Board and for reimbursement of expenses incurred in the performance of their official duties.

NOW, THEREFORE, be it RESOLVED by the Sanitary Board of the Burbank Sanitary District, Santa Clara County, California, as follows:

1. **Compensation Policy.** Each board member of the Sanitary Board shall be entitled to receive One Hundred Fifteen Dollars and Fifty Cents (\$115.50) per day for attendance at each regular or special meeting of the Sanitary Board per District Ordinance No. 47. Additionally, each member of the Sanitary Board shall be entitled to receive One Hundred Dollars (\$100.00) per day for attendance at each of the following meetings or activities in his or her official capacity as a member of the Board as approved by the Board of Directors:

- (a) Each meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC), the California Association of Sanitation Agencies (CASA), the California State Risk Management Authority (CSRMA).
- (b) Attendance at a conference, seminar, or other educational activity conducted for the purpose of providing the ethics training required by Section 53235 of the California Government Code.
- (c) Other meetings as determined and approved by the Board of Directors.

2. **Application of Compensation Policy.** The determination of compensation for the meetings, events or activities listed in Section 1 above shall be governed by the following, as applicable:

- (a) Where the same meeting, event or activity is conducted over two or more consecutive days, it shall be considered a single meeting, event or activity for which one day's compensation shall be paid.
- (b) The maximum amount of compensation that any board member can receive pursuant to Section 1, above shall be the equivalent of six days of service in any calendar month.

3. **Reimbursement for Expenses.** Members of the Sanitary Board shall be entitled to reimbursement for actual and necessary expenses incurred in the performance of their official duties, in accordance with the District Resolution No. 220, "Establishing A Reimbursement Policy" dated April 20, 2006.

4. **Effective Date.** The policies established by this Resolution reflect existing practices which have long been followed by the Sanitary Board, but not memorialized in writing. Consequently, this Resolution shall be deemed effective as of February 16, 2016.

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I hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by the Sanitary Board of the Burbank Sanitary District, Santa Clara County, California, at a meeting thereof held on the 16th of February, 2016, by the following vote of the members thereof:

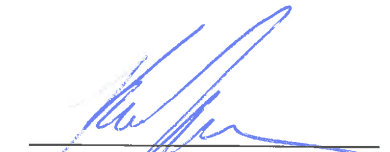
AYES: and in favor thereof, Members: Kaelker-Boor, Russo, Colson, Prupes

NOES: Members: None

ABSENT: Members: Yoder

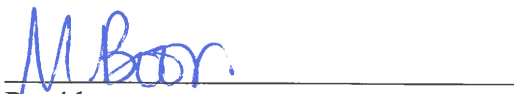
ABSTAIN: Members: None

RECUSE: Members: None



Secretary
Burbank Sanitary District
Keri Russo

APPROVED:



President
Burbank Sanitary District
Michelle Kaelker-Boor