

**1. CALL TO ORDER**

Acting President Yoder called the meeting to order at 7:02 pm.

**2. ROLL CALL**

Directors Present: Rebecca Yoder, Rene Prupes, Procopio Sclafani, Michelle Kaelker-Boor  
Counsel Present: Steven Baird, Atkinson Farasyn LLP (by phone conference)  
Directors Absent: Ken Colson (Excused Absence)  
District Clerk: Kathleen Smoot  
Staff: Benjamin Porter (District Manager), Richard Tanaka (District Advisor)  
Visitors: Kevin Martinez (GreenWaste Recovery)

**3. APPROVAL OF AGENDA**

**Motion:** To approve the agenda as modified by moving item 8C before item 5.

**Move:** Prupes

**Second:** Kaelker-Boor

**Board vote:**

**Ayes:** Yoder, Prupes, Sclafani, Kaelker-Boor

**Noes:** None

**Absent:** Colson

**4. PUBLIC COMMENTARY**

- 4.A. Visitor Commentary – No comments
- 4.B. Agency Representatives – No Comments
- 4.C. Board Commentary – No Comments

8.C. Green Waste Recovery, Inc. Moved after Item 4.

- A. Solid Waste Lid Flip Audit. Kevin Martinez of GreenWaste gave an overview of the planned audit of recyclable materials for all accounts. He summarized how they will be checking bins and reporting audit results. The Board asked clarifying questions regarding the way the data will be reported, and how issues are potentially reported to account holders and to the Board.
- B. Choose a date for Annual Spring Clean Up Day. Board action required: Choose a date for Spring Clean Up Day.

**Motion:** Select May 16 for the Annual Spring Clean Up Day.

**Move:** Kaelker-Boor

**Second:** Prupes

**Board vote:**

**Ayes:** Yoder, Kaelker-Boor, Sclafani, Prupes

**Noes:** None

**Absent:** Colson

**5. CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Paragraph (1) of Subdivision (d) of Section 54956.9 Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Closed session discussion commenced at 7:44 pm. Manager Porter and Advisor Tanaka were excused. Closed session ended at 8:08 pm. No reportable action was taken at the closed session. Staff rejoined the regular session.

**6. CONSENT CALENDAR**

6.A. Approval of Minutes from the Regular Meeting of February 18, 2020.

**Motion:** To approve Meeting Minutes from the Regular Meeting of February 18, 2020.

**Move:** Kaelker-Boor                      **Second:** Sclafani

**Board vote:**                                      **Ayes:** Kaelker-Boor, Sclafani, Prupes, Yoder  
**Noes:** None  
**Absent:** Colson

**7. NEW BUSINESS**

7.A. Scott Street Mainline Extension Installer's Agreement.

Board reviewed the Installer's agreement, and staff noted that they will inspect the construction prior to approval. Final agreement to be reviewed by District Counsel.

7.B. Spot Repair Bids. Board Action Required: Review and award bid.

The Board reviewed the only bid received, from Able Construction for \$42,418. Manager Porter and Advisor Tanaka concluded it was a reasonable bid, although only one bid was received, based on other bids that have been received for other similar projects.

**Motion:** To award contract for spot repairs to Able Construction.

**Move:** Sclafani                                      **Second:** Prupes

**Board vote:**                                      **Ayes:** Kaelker-Boor, Sclafani, Prupes, Yoder  
**Noes:** None  
**Absent:** Colson

7.C. New CCTV plan. Board Action Required: None

Manager Porter gave an overview of the upcoming work that will be done on the new CCTV plan. He also noted that the timing is right since those lines have been cleaned, and the streets listed needed the work because the prior CCTV was either too old or had incomplete video. The Board concurred with the staff's plan.

7.D. 2020-2021 Civil Grand Jury Application and Nomination. Board Action Required: None.

Board noted the communication received regarding the nomination and application for being on the Civil Grand Jury.

**8. OLD BUSINESS**

8.A. Public Hearing Outreach. Board Action Required: Review and approve Public Hearing Notice.

Board reviewed Public Hearing Notice for May 19th.

**Motion:** To approve Public Hearing Notice.

**Move:** Sclafani

**Second:** Prupes

**Board vote:**

**Ayes:** Kaelker-Boor, Sclafani, Prupes, Yoder

**Noes:** None

**Absent:** Colson

8.B. Status of SRF Loan and Design. Board action required: Adopt Resolution No. 277 to increase SRF Loan Amount.

Advisor Tanaka advised that State requires Board to amend resolution to increase the loan amount to \$5,065,000 and provided updates on the loan process.

**Motion:** To Adopt Resolution No. 277 to increase SRF Loan Amount.

**Move:** Kaelker-Boor

**Second:** Sclafani

**Board vote:**

**Ayes:** Kaelker-Boor, Sclafani, Prupes, Yoder

**Noes:** None

**Absent:** Colson

8.D. District Website Update.

Director Sclafani stated that there was no update at this time.

**9. HOUSEKEEPING ITEMS**

9.A. Update on Housekeeping Items.

There were no updates at this time.

9.B. Agenda Items for Upcoming Meetings.

1. Review the flyer for the Annual Clean Up Day on May 16

**10. ADJOURNMENT**

**Motion:** To adjourn meeting at 9:01 pm.

**Move:** Kaelker-Boor    **Second:** Prupes

**Board vote:**            **Ayes:** Yoder, Kaelker-Boor, Sclafani, Prupes  
                                 **Noes:** None  
                                 **Absent:** Colson

Approved: March 17, 2020

Respectfully Submitted,

**Mark Thomas & Company, Inc.**

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Rebecca Yoder, Acting President

District Manager  
Benjamin T. Porter, PE