

**1. CALL TO ORDER**

Acting-President Kaelker-Boor called the meeting to order at 7:10 pm.

**2. ROLL CALL**

Directors Present: Michelle Kaelker-Boor, Ken Colson, Rene Prupes, Procopio Sclafani  
Directors Absent: Rebecca Yoder (Excused Absence)  
Counsel Present: Steven Baird, Atkinson Farasyn LLP (by phone conference)  
Staff: Richard Tanaka (District Manager), Benjamin Porter, Mark Thomas  
Visitors: Katelyn Lewis, Zoraya Atayde (Green Waste Recovery, Inc.)

**3. APPROVAL OF AGENDA**

**Motion:** To approve the Agenda with moving Item 8B and 8C after Item 5 Closed Session.

**Move:** Colson **Second:** Prupes

**Board vote:** **Ayes,** Kaelker-Boor, Colson, Prupes, Sclafani  
**Noes,** None  
**Absent,** Yoder

**4. PUBLIC COMMENTARY**

- 3.A. Visitor Commentary – None.
- 3.B. Agency Representatives – Manager Tanaka advised the Board that he would like Benjamin Porter to become District Manager-Engineer for Burbank Sanitary District effective July 1, 2018. Board acknowledged and concurred.
- 3.C. Board Commentary – None.

**5. CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION  
Paragraph (1) of Subdivision (d) of Section 54956.9 Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive

Closed session discussion commenced at 7:15 pm and ended at 7:18 pm. No reportable action taken at the closed session.

**8. NEW BUSINESS (Move Item)**

8.B. GreenWaste Recovery, Inc. 1) Annual CPI Increase, 2) China Recycling Waste Ban.

1) Annual CPI Increase

Board brought up issues of missed garbage and recyclable pickups and customer service issues. Katelyn and Zoraya will follow up with their Operations and Customer Service Team to make sure drivers will provide service on all the streets, missed pickups will be attended to in a timely manner, and to improve customer service. Katelyn will provide an update to the Board.

Board reviewed and approved the new rates for waste collection calculated based on the annual CPI increase.

**Motion:** To Approve garbage collection annual CPI increase effective 7/1/18

**Move:** Sclafani **Second:** Colson

**Board vote:** **Ayes,** Kaelker-Boor, Colson, Prupes, Sclafani  
**Noes,** None  
**Absent,** Yoder  
**Abstain,** None

2) China Recycling Waste Ban

Katelyn and Zoraya from GreenWaste presented information on the China Recycling Waste Ban. In order to meet the strict contamination requirements, GreenWaste has implemented a “Keep it Clean” campaign to improve the sorting behavior and encourage the proper recycling steps and techniques to keep the recyclables clean. The Board provided input to Katelyn and Zoraya specific to the issues/concerns for BSD.

8.C. Discussion on commercial rate for homes that are being rented on Airbnb.

Board discussed the billing rate on Airbnb. Staff to review billing categories on ordinance and coordinate with zoning enforcement.

**6. CONSENT CALENDAR**

6.A. Approval of Minutes from the Public Outreach/Regular Meeting of April 24, 2018

**Motion:** To Approve Meeting Minutes from the Public Outreach/Regular Meeting of April 24, 2018.

**Move:** Prupes **Second:** Sclafani

**Board vote:** **Ayes,** Kaelker-Boor, Colson, Prupes, Sclafani  
**Noes,** None  
**Absent,** Yoder  
**Abstain,** None

**7. WARRANTS**

7.A. Approval of Warrants

1. Mark Thomas (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Luther Burbank School (Parking Lot Fee for Spring Clean Up Day)
4. Atkinson Farasyn, LLP (District Legal Services)

**Motion:** To Approve four (4) warrants as listed.

**Move:** Sclafani **Second:** Prupes

**Board vote:** Ayes, Kaelker-Boor, Colson, Prupes, Sclafani  
Noes, None  
Absent, Yoder  
Abstain, None

**8. NEW BUSINESS**

8.A. Set Public Hearing for 2018-19 Taxroll Collection on June 19, 2018.

**Motion:** Set Public Hearing for 2018-19 Taxroll Collection on June 19, 2018.

**Move:** Prupes      **Second:** Sclafani

**Board vote:** Ayes, Kaelker-Boor, Colson, Prupes, Sclafani  
Noes, None  
Absent, Yoder  
Abstain, None

**9. OLD BUSINESS**

9.A. Garbage Inspection Information.

Deputy District Manager Porter indicated that garbage inspection procedures has been changed from proactive to be reactive inspection. The District will respond when resident calls/emails the District for any garbage violation. Staff to update the website for the information. This change in policy will be monitored for several months.

9.B. Status of Annual Spring Clean Up Day.

Hard hats, vests, contact persons information have been provided to the Directors for the Spring Clean Up event. Director Colson will not be able to attend the Clean Up Day Event. BSD will proceed this year with the use of school parking lot, but will investigate alternative approach for next year.

**10. SUBCOMMITTEE REPORT**

10.A. Recruitment Subcommittee Update

Directors will give out some Recruitment flyers on Spring Clean Up Day. Staff to provide sufficient copies.

**11. HOUSEKEEPING ITEMS**

11.A. Update on Housekeeping Items.

No update.

11.B. Agenda Item for next upcoming meeting

May 22, 2018 meeting cancelled. Next Board meeting set for June 5, 2018.

- Report on Spring Clean Up

**12. ADJOURNMENT**

**Motion:** To adjourn meeting at 8.18 pm.

**Move:** Prupes      **Second:** Sclafani

**Board vote:**            **Ayes,** Kaelker-Boor, Colson, Prupes, Sclafani  
                                 **Noes,** None  
                                 **Absent,** Yoder  
                                 **Abstain,** None

Approved: June 5, 2018

Respectfully Submitted,

**Mark Thomas & Company, Inc.**

\_\_\_\_\_  
Rebecca Yoder, President

District Manager  
Richard Tanaka