

1. CALL TO ORDER

President Yoder called the meeting to order at 7:02 pm.

2. ROLL CALL

Directors Present: Rebecca Yoder, Ken Colson, Rene Prupes, Procopio Sclafani
Directors Absent: Michelle Kaelker-Boor (Excused)
Counsel Present: Steven Baird, Atkinson Farasyn LLP (by phone conference)
District Clerk: None
Staff: Benjamin Porter (District Manager), Richard Tanaka
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the Agenda.

Move: Prupes **Second:** Colson

Board vote: **Ayes,** Yoder, Colson, Prupes, Sclafani
 Noes, None
 Absent, Kaelker-Boor

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – None.

5. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Paragraph (1) of Subdivision (d) of Section 54956.9 Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive

Closed session discussion commenced at 7:05 pm and ended at 7:15 pm. No reportable action taken at the closed session.

6. CONSENT CALENDAR

6.A. Approval of Minutes from the Regular Meeting of June 4, 2019.

Motion: To approve Meeting Minutes from the Regular Meeting of June 4, 2019.

Move: Colson

Second: Sclafani

Board vote:

Ayes, Colson, Prupes, Sclafani

Noes, None

Absent, Kaelker-Boor

Abstain, Yoder

7. WARRANTS

7.A. Approval of Warrants

1. Mark Thomas & Company, Inc. (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Atkinson Farasyn, LLP (District Legal Services)
4. Cupertino Sanitary District (Common Interest Agreement Cost Sharing)
5. Registrar of Voters (Cost for changing election cycle)
6. Able Septic Tank Service (PLSD – 325 Irving Ave)
7. Alliant Insurance Services, Inc. (District Insurance Premium 7/1/19 – 7/1/2020)
8. Jimmy Lew (District Clerk Services)

The Board withheld the warrant for the Registrar of Voters as Board would like to get the detailed breakdown for the invoice. Staff to contact Registrar of Voters. The Board also discussed the warrant for Able Septic Tank Service regarding the cost for the private lateral sewage discharge (PLSD). The Board would like to agendize this topic in a future meeting.

Motion: To approve seven (7) warrants as listed except the Registrar of Voters.

Move: Prupes

Second: Sclafani

Board vote:

Ayes, Yoder, Colson, Prupes, Sclafani

Noes, None

Absent, Kaelker-Boor

Abstain, None

8. NEW BUSINESS

8.A. Public Hearings PowerPoint,

The Board reviewed and provided input on the Public Hearings PowerPoint.

9. OLD BUSINESS

9.A. Operations Code.

The Board reviewed and commented on the Operations Code.

9.B. District Clerk Update.

Manager Porter advised that Kathleen Smoot will accept the District Clerk position. The District Clerk appointment will be scheduled at the next meeting on July 2. The Board expressed appreciation of the former District Clerk, Jimmy Lew, and staff will send a letter expressing gratitude.

10. HOUSEKEEPING ITEMS

10.A. Update on Housekeeping Items.

- Agendize Street Sweeping in August meeting.
- Discussion for better equipment and cost for sweeping.

10.B. Agenda Items for next Upcoming Meetings.

- District Clerk Appointment.

11. ADJOURNMENT

Motion: To adjourn meeting at 8:19 pm.

Move: Sclafani **Second:** Prupes

Board vote: **Ayes,** Yoder, Colson, Prupes, Sclafani
Noes, None
Absent, Kaelker-Boor
Abstain, None

Approved: July 2, 2019

Respectfully Submitted,

Mark Thomas & Company, Inc.

Michelle Kaelker-Boor, Acting President

District Manager
Benjamin T. Porter, PE