

**1. CALL TO ORDER**

Acting President Kaelker-Boor called the meeting to order at 7:00 pm.

**2. ROLL CALL**

Directors Present: Michelle Kaelker-Boor, Ken Colson, Rene Prupes, Procopio Sclafani  
Directors Absent: Rebecca Yoder (excused)  
Counsel Present: Steven Baird, Atkinson Farasyn LLP  
District Clerk: Kathleen Smoot  
Staff: Benjamin Porter (District Manager), Richard Tanaka  
Visitors: Zoraya Atayde (GreenWaste Recovery), Quang To (Resident 357 Leland Ave)

**3. APPROVAL OF AGENDA**

**Motion:** To approve the Agenda.

**Move:** Prupes

**Second:** Sclafani

**Board vote:**

**Ayes,** Colson, Kaelker-Boor, Prupes, Sclafani

**Noes,** None

**Absent,** Yoder

**Motion:** Move Item 5 District Clerk Appointment and Oath of Office to after Item 6 Public Hearing

**Move:** Sclafani

**Second:** Prupes

**Board vote:**

**Ayes,** Colson, Kaelker-Boor, Prupes, Sclafani

**Noes,** None

**Absent,** Yoder

**4. PUBLIC COMMENTARY**

4.A. Visitor Commentary – None.

4.B. Agency Representatives – None.

4.C. Board Commentary – None.

**6. PUBLIC HEARING**

6.A. Public Hearing on Taxroll Collection for FY2019-20.

- Acting President Kaelker-Boor presented the Taxroll report for Fiscal Year 2019-2020.
- Acting President Kaelker-Boor called and closed the Public Hearing.
- Board discussed and adopted the Resolution No. 274 to approve Sewer Service Charges Report for Fiscal Year 2019-20

**Motion:** To adopt Resolution No.274

**Move:** Colson

**Second:** Sclafani

**Board vote:**    **Ayes,** Colson, Kaelker-Boor, Prupes, Sclafani  
                  **Noes,** None  
                  **Absent,** Yoder  
                  **Abstain,** None

6.B.    Public Hearing on Rate Increases for Annual CPI Increase for Garbage Rates for FY2019-2020 – FY2023-2024.

- Acting President Kaelker-Boor presented the garbage rates for FY2019 -2020 – FY2023-2024.
- Acting President Kaelker-Boor called and closed the Public Hearing.
- Board discussed and adopted the Ordinance No. 64.

**Motion:**    To adopt Ordinance No. 64.

**Move:** Prupes                    **Second:** Sclafani

**Board vote:**    **Ayes,** Colson, Kaelker-Boor, Prupes, Sclafani  
                  **Noes,** None  
                  **Absent,** Yoder  
                  **Abstain,** None

6.C.    Public Hearing on Sewer Charges Rate Increases FY2020-2021 – FY2023-2024.

- Acting President Kaelker-Boor presented the Sewer Charges Increases for Fiscal Year 2019-2020 – FY2023-2024.
- Acting President Kaelker-Boor called and closed the Public Hearing.
- Board discussed and adopted the Ordinance No. 63.

**Motion:**    To adopt Ordinance No.63

**Move:** Colson                    **Second:** Prupes

**Board vote:**    **Ayes,** Colson, Kaelker-Boor, Prupes, Sclafani  
                  **Noes,** None  
                  **Absent,** Yoder  
                  **Abstain,** None

6.D.    Public Hearing on Adopting District Operations Code.

- District Manager Porter presented the District Operations Code.
- Acting President Kaelker-Boor called and closed the Public Hearing.
- Board discussed and adopted the Ordinance No. 65.

**Motion:**    To adopt Ordinance No.65

**Move:** Sclafani                    **Second:** Colson

**Board vote:**    **Ayes,** Colson, Kaelker-Boor, Prupes, Sclafani  
                  **Noes,** None

**Absent,** Yoder  
**Abstain,** None

**5. DISTRICT CLERK APPOINTMENT AND OATH OF OFFICE**

**Motion:** To appoint Kathleen Smoot as District Clerk and authorize execution of the agreement

**Move:** Sclafani                    **Second:** Prupes

**Board vote:**    **Ayes,** Colson, Kaelker-Boor, Prupes, Sclafani  
                      **Noes,** None  
                      **Absent,** Yoder  
                      **Abstain,** None

Acting President Kaelker-Boor administered Oath of Office for District Clerk, Kathleen Smoot.

**7. CONSENT CALENDAR**

7.A. Approval of Minutes from the Regular Meeting of June 18, 2019.

**Motion:** To approve Meeting Minutes from the Regular Meeting of June 18, 2019.

**Move:** Sclafani                    **Second:** Colson

**Board vote:**                    **Ayes,** Colson, Prupes, Sclafani  
  **Noes,** None  
  **Absent,** Yoder  
  **Abstain,** Kaelker-Boor

**8. HOUSEKEEPING ITEMS**

8.A. Update on Housekeeping Items.

- Director Kaelker-Boor will be absent on July 16 meeting

8.B. Agenda Items for Upcoming Meetings.

- Accessory Dwelling Unit
- Street Sweeping

**9. ADJOURNMENT**

**Motion:** To adjourn meeting at 8:40 pm.

**Move:** Prupes                      **Second:** Colson

**Board vote:**                      **Ayes,** Colson, Kaelker-Boor, Prupes, Sclafani  
**Noes,** None  
**Absent,** Yoder  
**Abstain,** None

Approved: July 16, 2019

Respectfully Submitted,

**Mark Thomas & Company, Inc.**

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Rebecca Yoder, President

District Manager  
Benjamin T. Porter, PE