

1. CALL TO ORDER

President Yoder called the meeting to order at 7:00 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Rebecca Yoder, Ken Colson, Michelle Kaelker-Boor, Keri Russo, Rene Prupes
Directors Absent: None
Counsel Present: None
Staff: Richard Tanaka, Ivy To, Mark Thomas
Visitors: Kevin Martinez, Elizabeth Huerta (GreenWaste Recovery, Inc.)

Motion: To approve the Agenda with moving Item 7.C and 8.A. before Item.4.A. Public Hearing.

Move: Russo **Second:** Colson
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None

3. PUBLIC COMMENTARY

- 3A. Visitor Commentary – None
- 3B. Agency Representatives – None
- 3C. Board Commentary – Director Kaelker-Boor reported that the garage for 128 Boston was converted to dwelling unit with kitchen and bathroom. Staff to check with Building department if the conversion was constructed with permit and inspection. Director Russo also informed that the construction signs for the repair of 115 Boston have not been picked up by the contractor. Inspector to follow up with the contractor to pick them up.

7. NEW BUSINESS (Moved Item)

7.C. GreenWaste Recovery, Inc. – Bad Debt Procedures

Board reviewed the bad debt procedures for GreenWaste Recovery, Inc. Staff will prepare an ordinance to implement the debt procedures, similar to one adopted by the County of Santa Clara.

8. OLD BUSINESS (Move Item)

8.A. Report of Annual Spring Clean Up Day.

Kevin and Elizabeth from GreenWaste presented the report for Spring Clean Up Day. Board also discussed the following items for next Spring Clean Up Day.

- GreenWaste is to put up “No Parking” signage at least 48 hrs in advance
- District to contact County to enforce the “No Parking” signs (Ticketing or towing)
- Confirm the locations of the bins on the map prior to submitting encroachment permit to make sure everything is accounted for

- E-waste/Compost bin sign + cones must be taken to the site first thing in the morning before the start of the event
- An Outreach or CSR person needs to be stationed at the bin e-waste/compost site to assist with traffic
- Make it clear on the notice that GreewnWaste does not accept hazardous waste vs “It is unlawful...”
- All helpers must be dropped off before the bin arrives to avoid residents dumping early
- Keep the bin doors closed until 7.00 am as event cannot start before 7.00 am
- More cones and safety signs
- Helpers to have safety gear
- Bulky items over the side
- Do not use Elliott Ave
- Location for E-Waste on Boston Ave or Olive Ave vs School
- Coordinate with Goodwill/Hope Services pick up – days before the event
- Rank order of who to contact – Hope Services, Goodwill or Salvation Army

4. PUBLIC HEARING

4.A. Public Hearing on Taxroll collection for FY2017-18

- Manager Tanaka presented the Taxroll report for Fiscal Year 2017-18.
- President Yoder called and closed the Public Hearing.
- Board discussed and adopted the Resolution No. 266 to approve Sewer Service Charge Report for Fiscal Year 2017-2018

Motion: To adopt Resolution No. 266

Move: Russo **Second:** Colson

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes

Noes, None

Absent, None

Abstain, None

4. CLOSED SESSION

4.A. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

Closed session discussion commenced at 8.05 pm with Counsel Faught in attendance via phone conference, and ended at 8.21 pm. No reportable action taken at the closed session.

5. CONSENT CALENDAR

5A. Approval of Minutes from the Regular Meeting of May 16, 2017.

Motion: To Approve Meeting Minutes from the Regular Meeting of May 16, 2017.

Move: Russo **Second:** Kaelker-Boor
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None
 Abstain, None

7. NEW BUSINESS

7.A. District Budget

Board reviewed and discussed the staff's proposed District Budget for FY 2017-18. Board discussed a potential need to increase legal services for next fiscal year.

Motion: To Approve Proposed District Budget with increasing legal services to \$80,000.

Move: Kaelker-Boor **Second:** Russo
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None
 Abstain, None

7.B. San Jose Commercial FOG Inspection Services.

Board reviewed the San Jose Commercial FOG Inspection Services and rejected the City's proposal, subject to similar action if taken by Cupertino Sanitary District.

7.D. Upcoming Meeting Dates for Discussion.

Board would like to hold a Public Outreach Meeting on July 11 or July 18 at either Burbank Luther School Library or Rose Garden Library. Staff to check the availability of the Library.

9. HOUSEKEEPING ITEMS

8.A. Update on Housekeeping Items.

No Update.

8.B. Agenda Items for next upcoming meetings.

- 115 Boston Ave Repair Update
- 128 Boston Ave Permit and Inspection Update
- San Jose Response to Claim 2 - Footnote Update
- Board Discussion for Clean Up Day

10. ADJOURNMENT

Motion: To adjourn meeting at 9:05 pm.

Move: Russo

Second: Colson

Board vote:

Ayes, Yoder, Colson, Kaelker-Boor, Russo, Prupes

Noes, None

Absent, None

Abstain, None

Approved: June 20, 2017

Respectfully Submitted,
Mark Thomas, Inc.

Rebecca Yoder, President

District Manager
Richard Tanaka