

1. CALL TO ORDER

President Yoder called the meeting to order at 7:13 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Rebecca Yoder, Ken Colson, Michelle Kaelker-Boor, Keri Russo, Rene Prupes (Arrived at 7:15 pm)
Directors Absent: None
Counsel Present: None
Staff: Ivy To, Shirley Ho, Mark Thomas
Visitors: None

Motion: To approve the Agenda

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None

3. PUBLIC COMMENTARY

- 3A. Visitor Commentary – None
- 3B. Agency Representatives – Staff informed that Item 6.A is related to the Warrant 5.A.5.
- 3C. Board Commentary – Director Kaelker-Boor informed that she received the Scheduled Rate Increase postcard. She commented that the postcard would draw more attention if it is printed in a bold color. She also suggested adding a statement in Spanish to check the website or call District for the benefit of Spanish speaking residents.

4. CONSENT CALENDAR

- 4.A. Approval of Minutes from the Regular Meeting of June 6, 2017.

Motion: To Approve Meeting Minutes from the Regular Meeting of June 6, 2017.

Move: Russo **Second:** Kaelker-Boor
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None
 Abstain, None

5. WARRANTS

- 5.A. Approval of Warrants
 - 1. Mark Thomas (District Management Services and BSD CIPs)
 - 2. First Tech Federal Credit Union (Board of Directors Payroll)
 - 3. Meyers Nave (District Legal Services)
 - 4. West Valley Sanitation District (Expenses for Common Interest Group)
 - 5. Able Underground Construction, Inc. (115 Boston Ave Repair)
 - 6. DB Incorporated (Scheduled Rate Increase Notice)

7. Local Agency Formation Commission (District share of costs)

Motion: To Approve six (6) warrants as listed except Able Underground Construction until the discrepancy is resolved.

Move: Kaelker-Boor **Second:** Prupes

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes

Noes, None

Absent, None

Abstain, None

6. NEW BUSINESS

6.A. 115 Boston Ave Repair Update.

Staff reported that the repair on 115 Boston Ave was completed. The work included removing and replacing 26 feet of 4 inch lateral, removing and replacing 18 feet of 6 inch main and installing 2 wyes in main repair section. Board commented that there is discrepancy on the inspector report on how many wyes were installed against the scope of work on the bid form. Staff to verify the work with inspector and contractor. Board did not approve the warrant Item 5.A.5 and will need be resubmitted once the discrepancy is verified and resolved. Board also stated that this repair should be recorded as CIP not regular repair.

6.B. 128 Boston Ave Permit and Inspection Update.

Staff reported that County Health and Environmental Department had verified that there was no permit issued to this property for converting garage to a dwelling unit. Board directed staff to forward the violation information to the proper Code Enforcement Department for their action.

7. OLD BUSINESS

7.A. Follow up and discussion on Annual Spring Clean Up Day.

Board discussed and suggested ideas for improving future Annual Spring Clean Up Day.

The following were discussed:

- Organize community wide garage sale a week prior to the Spring Clean Up Day
- Partner with BCA and BCN neighborhood association for garage sale
- Coordinate with Hopes Services, Savers and Goodwill to come and pick up same day with District clean-up day
- Organize multi-level garage sale solution
- Donation drive to school by weight
- Promote education on free one time bulk item pick up

Board discussed forming a subcommittee for “Waste Stream Spring Reduction Clean Up”. The goal of this committee is to reduce bulk item pick up on Spring Clean Up Day.

Motion: To form a subcommittee for Waste Stream Spring Clean Up Reduction. Appoint President Yoder and Director Colson as the subcommittee members.

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None
 Abstain, None

7.B. Upcoming Meeting Dates for Discussion.

Motion: To move 1st Regular Meeting from July 4 to July 11 and set Public Outreach Meeting on July 18 at Rose Garden Library.

Move: Kaelker-Boor **Second:** Russo
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None
 Abstain, None

8. HOUSEKEEPING ITEMS

8.A. Update on Housekeeping Items.

No update.

8.B. Agenda Items for next upcoming meetings:

- 115 Boston Ave Update
- 128 Boston Ave Update
- Spring Clean Up Subcommittee
- Public Outreach Meeting Discussion

9. ADJOURNMENT

Motion: To adjourn meeting at 8.07 pm.

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None
 Abstain, None

Approved: July 11, 2017

Rebecca Yoder, President

Respectfully Submitted,
Mark Thomas & Company, Inc.

District Manager
Richard Tanaka