

1. CALL TO ORDER

President Yoder called the meeting to order at 7:00 pm.

2. ROLL CALL

Directors Present: Rebecca Yoder, Ken Colson, Michelle Kaelker-Boor, Keri Russo, Rene Prupes
Directors Absent: None
Counsel Present: None
Staff: Richard Tanaka (District Manager), Benjamin Porter, Mark Thomas
Visitors: Procopio Sclafani

3. APPROVAL OF AGENDA

Motion: To approve the Agenda

Move: Kaelker-Boor **Second:** Russo

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – Mr. Sclafani advised that he has filed the election nomination paperwork and it was approved.
- 4.B. Agency Representatives – Manager Tanaka advised that he and Ben will attend the CASA conference next week.
- 4.C. Board Commentary – Board expressed welcome back to Director Prupes. President Yoder informed that she did not file the election nomination.

5. CLOSED SESSION

Closed session discussion commenced at 7:08 pm and ended at 7:49 pm.

The Board, by a unanimous vote, gave direction to initiate an action, and the action, the defendants, and the other particulars shall, once formally commenced, be disclosed to any person upon inquiry.

6. CONSENT CALENDAR

- 4.A. Approval of Minutes from the Regular Meeting of August 1, 2017.

Motion: To Approve Meeting Minutes from the Regular Meeting of August 1, 2017.

Move: Prupes

Second: Russo

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None
 Abstain, None

7. WARRANTS

7.A. Approval of Warrants

1. Mark Thomas (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Meyers Nave (District Legal Services)

Motion: To Approve three (3) warrants as listed.

Move: Russo **Second:** Colson
Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, None
 Abstain, None

8. NEW BUSINESS

8.A. Update on Commercial, Fats, Oils and Grease (FOG) Inspection and Plan Check Services.

Manager Tanaka gave update on the commercial, Fats and Grease (FOG) inspection and plan check services. He also added that BSD is not in the 6-month transition program. Director Colson also explained FOG to the visitor.

8.B. Correspondence Memo – San Jose Status of SRF Loan for the Wastewater Facility.

Manager Tanaka gave update on the San Jose SRF loan for the Wastewater Facility.

9. OLD BUSINESS

9.A. Update on Upcoming Election Nomination Filing.

President Yoder and Director Russo did not file their election nomination. Director Kaelker-Boor and Mr. Sclafani have filed their election nominations.

10. SUBCOMMITTEE REPORT

10.A. Annual Spring Clean Up Reduction Update

No update.

11. HOUSEKEEPING ITEMS

11.A. Update on Housekeeping Items.

- Update on AB1234 Ethics Training

Director Prupes to complete her AB1234 Ethics Training by August 25.

11.B. Agenda Items for next upcoming meetings:

- Update on Closed Session

- Report on CASA
- Limit to 1 meeting per month

12. ADJOURNMENT

Motion: To adjourn meeting at 8.18 pm.

Move: Kaelker-Boor **Second:** Russo

Board vote: **Ayes,** Yoder, Colson, Kaelker-Boor, Russo, Prupes

Noes, None

Absent, None

Abstain, None

Approved: September 19, 2017

Respectfully Submitted,
Mark Thomas & Company, Inc.

Rebecca Yoder, President

District Manager
Richard Tanaka