

1. CALL TO ORDER

President Yoder called the meeting to order at 7:00 pm.

2. ROLL CALL

Directors Present: Rebecca Yoder, Michelle Kaelker-Boor, Keri Russo, Rene Prupes
Directors Absent: Ken Colson (Approved excused absence)
Counsel Present: Jennifer Faught, Meyers Nave (on phone conference for Closed Session)
Staff: Richard Tanaka (District Manager), Shirley Ho, Mark Thomas
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the Agenda

Move: Prupes **Second:** Kaelker-Boor
Board vote: **Ayes,** Yoder, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, Colson

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – Manager Tanaka advised that Ben Porter is out for attending a Lucity Conference in Kansas City.
- 4.C. Board Commentary – None.

5. CLOSED SESSION

Closed session discussion commenced at 7:05 pm and ended at 7:27 pm.

Board confirmed that all conditions related to the initiation of litigation have been fulfilled and authorized initiation of litigation against City of San Jose and Santa Clara as co-owners of the San Jose-Santa Clara Regional Wastewater Facility and authorized the District Manager to execute documents related to same.

6. CONSENT CALENDAR

- 6.A. Approval of Minutes from the Regular Meeting of August 15, 2017.

Motion: To Approve Meeting Minutes from the Regular Meeting of August 15, 2017.

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Yoder, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, Colson
 Abstain, None

7. WARRANTS

7.A. Approval of Warrants

1. Mark Thomas (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Meyers Nave (District Legal Services)
4. Ezot, Inc. (District Website Hosting Fee)

Motion: To Approve four (4) warrants as listed.

Move: Prupes **Second:** Russo

Board vote: **Ayes,** Yoder, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, Colson
 Abstain, None

8. NEW BUSINESS

8.A. Correspondence Memo – Ribbon Cutting Ceremony – San Jose-Santa Clara Regional Wastewater Facility

Manager Tanaka advised that the Ribbon Cutting Ceremony has been cancelled.

8.B. Report on CASA Conference.

Manager Tanaka gave an update on CASA Conference.

8.C. Discussion on Limiting Meetings to One per Month.

Board agreed to keep the meetings to twice a month but meeting can be cancelled if District Manager and President concur that the meeting is not necessary. Board also re-scheduled the meetings for November and December due to the Holidays as follows:-

1. Combined meetings for November 7 & 21 to November 14
2. Combined meetings for December 5 & 19 to December 12
3. January meetings to be determined and discussed at the next meeting

9. OLD BUSINESS

9.A. Update on Upcoming Election Nomination Filing.

Board reviewed the confirmation letter from Registrar of Voters that there are 2 candidates qualified for the 3 office vacancies.

The one unfilled vacancy will be filled by President Yoder by appointment as she was not able to file the election nomination due to unforeseen circumstances. Staff to contact Registrar of Voters for the appointment procedures.

10. SUBCOMMITTEE REPORT

10.A. Annual Spring Clean Up Reduction Update

No update.

11. HOUSEKEEPING ITEMS

11.A. Update on Housekeeping Items.

- Director Prupes informed that she will be out of town on October 3rd and she would like to attend the meeting by conference.
- Staff to post the new meeting schedules for November and December due to the Holidays on the website.

11.B. Agenda Items for next upcoming meetings:

- Common Interest Agreement Status
- Status of State SRL Loan
- January 2018 Meeting Schedules

12. ADJOURNMENT

Motion: To adjourn meeting at 8.01 pm.

Move: Russo

Board vote:

Second: Prupes

Ayes, Yoder, Kaelker-Boor, Russo, Prupes

Noes, None

Absent, Colson

Abstain, None

Approved: October 17, 2017

Rebecca Yoder, President

Respectfully Submitted,
Mark Thomas & Company, Inc.

District Manager
Richard Tanaka