

1. CALL TO ORDER

President Yoder called the meeting to order at 7:05 pm.

2. ROLL CALL

Directors Present: Rebecca Yoder, Michelle Kaelker-Boor, Keri Russo, Rene Prupes
Directors Absent: Ken Colson (Approved absence)
Counsel Present: Laura McKinney, Meyers Nave (After Item 5 Approval)
Staff: Richard Tanaka (District Manager), Benjamin Porter, Mark Thomas
Visitors: Procopio Sclafani (Took the Oath of Office under the Item 12)

3. PUBLIC COMMENTARY (Reordered)

- 3.A. Visitor Commentary – None.
- 3.B. Agency Representatives – None
- 3.C. Board Commentary – None

4. APPROVAL OF AGENDA

Motion: To approve the Agenda with the following changes:

- 1. Moving Public Commentary after the Item 2, Roll Call
- 2. Moving Appointment of Interim District Counsel after Approval of Agenda
- 3. Moving Present Commendation for Director Russo after Appointment of Interim District Counsel
- 4. Cancelling Closed Session, Item 7
- 5. Moving Oath of Office to after New Business

Move: Prupes **Second:** Russo

Board vote: **Ayes,** Yoder, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, Colson

5. APPOINTMENT OF INTERIM DISTRICT COUNSEL

Directors expressed concern with the lack of communication regarding the potential for Meyers Nave to be the District Counsel in matters related to potential conflict of interest.

Motion: To Appoint Laura McKinney as Interim District Counsel.

Move: Prupes **Second:** Kaelker-Boor

Board vote: **Ayes,** Yoder, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, Colson

6. PRESENT COMMENDATION FOR DIRECTOR RUSSO

Board presented commendation to Director Russo.

7. CLOSED SESSION

Closed session cancelled.

9. CONSENT CALENDAR

9.A. Approval of Minutes from the Regular Meeting of November 14, 2017

Motion: To Approve Meeting Minutes from the Regular Meeting of November 14, 2017.

Move: Kaelker-Boor **Second:** Russo

Board vote: **Ayes,** Yoder, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, Colson
 Abstain, None

10. WARRANTS

10.A. Approval of Warrants

1. Mark Thomas (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Meyers Nave (District Legal Services)
4. West Valley Sanitation District (Common Interest Group Expenses)

Board Discussed Warrants, notably Common Interest Group Expenses.

Motion: To Approve four (4) warrants as listed.

Move: Kaelker-Boor **Second:** Prupes

Board vote: **Ayes,** Yoder, Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, Colson
 Abstain, None

11. NEW BUSINESS

11.A. Board Elections

Motion: To elect Michelle Kaelker-Boor as President, Ken Colson as Secretary and Rene Prupes as Acting Secretary in absence of Director Colson.

Move: Prupes **Second:** Russo

Board vote: Ayes, Yoder, Kaelker-Boor, Russo, Prupes
Noes, None
Absent, Colson
Abstain, None

11.B. Annual Mainline/Lateral Maintenance.

Board reviewed and approved the bid from Roto-Rooter.

Motion: To approve bid from Roto-Rooter for performing annual mainline and lateral maintenance and to approve expenditure of CCTV work amount not to exceed approved budget

Move: Kaelker-Boor **Second:** Russo

Board vote: Ayes, Yoder, Kaelker-Boor, Russo, Prupes
Noes, None
Absent, Colson
Abstain, None

11.C. GreenWaste Recovery, Inc. 1) July-September 2017 Quarterly Report. 2) November Delinquent Account.

Board reviewed quarterly report and delinquent account report from GreenWaste Recovery, Inc.

11.D. City of San Jose – FY2016-17 Operating & Maintenance Cost Sharing.

Board reviewed the FY2016 Operating & Maintenance Cost Sharing from City of San Jose

12. OATH OF OFFICE

12.A. Registrar of Voters – Notices of Eligibility and Oaths of Office.

President Yoder administered the oaths for Director Kaelker-Boor and Mr. Sclafani. President Yoder, Director Kaelker-Boor and Mr. Sclafani signed the Oath of Office Forms. Mr. Sclafani will officially become a Board Member effective January 1, 2018.

13. SUBCOMMITTEE REPORT

13.A. Annual Spring Clean Up Reduction Update

No update.

14. HOUSEKEEPING ITEMS

14.A. Update on Housekeeping Items.

To post commendation for Director Russo on website

15. ADJOURNMENT

Motion: To adjourn meeting at 8:09 pm.

Move: Russo

Second: Prupes

Board vote:

Ayes, Yoder, Kaelker-Boor, Russo, Prupes

Noes, None

Absent, Colson

Abstain, None

Approved: January 16, 2018

Respectfully Submitted,

Mark Thomas & Company, Inc.

Michelle Kaelker-Boor, President

District Manager
Richard Tanaka