

BURBANK SANITARY DISTRICT

SPECIAL MEETING AGENDA FOR

**April 6, 2006 at 7:30 PM
at the DISTRICT OFFICE**

**Please Note Meeting Location in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

- 4.A. Approval of Minutes. Board action required: Approve Minutes from Regular Meetings of 03/02/06 and 03/16/06.

5. WARRANTS

- 5.A. Approval of Warrants. Board action required: Approve three (3) warrants.

6. REPORTS

- 6.A. Sewer Service Charge Permit Fees/Refunds: 337 Irving Ave & 1916 Elliott St. Staff report on the status of sewer service charge fee collections/refunds for both properties. Board Action Required: None.

7. NEW BUSINESS

- 7.A. Reimbursement Policy. Board discussion of reimbursement policy for training classes, seminars, or conferences. Board action required: Adopt policy for reimbursement of fees associated with classes, conferences, and seminars.
- 7.B. Ethics Training Policy. Board discussion of AB 1234 Compliance Training for Special Districts. Board action required: Adopt policy for Board Member Compliance Training.
- 7.C. LAFCO Service Review. Board discussion of LAFCO Draft Service Review prepared by LSA Associates. Board action required: None.
- 7.D. Community Clean-Up Day. Board discussion of possible Clean-Up Day on May 6, 2006. Board Action Required: Form subcommittee to organize the Clean-Up Day.

8. ADJOURNMENT: *NEXT REGULAR MEETING: Thursday, April 20, 2006.*

* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.