

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR
April 20, 2006 at 7:30 PM
at the DISTRICT OFFICE

Please Note Meeting Location in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

- 4.A. Approval of Minutes. Board action required: Approve Minutes from Regular Meetings of 04/06/06.

5. WARRANTS

- 5.A. Approval of Warrants. Board action required: Approve three (3) warrants.

6. REPORTS

- 6.A. Mark Thomas & Company (MTCO) FY 2006 Contract. Staff report on the status of charges to the district for year-to-date administration and maintenance by MTCO. Board Action Required: None.
- 6.B. Sewer Repair Reimbursement from Utility Companies. Staff report on the status of reimbursement for sewer main and lateral repairs that resulted from damage incurred by the utility companies. Board Action Required: None.

7. NEW BUSINESS

- 7.A. City of San Jose Quarterly Operations & Maintenance and Revenue Bond Billing. Staff report regarding overdue payment of fees to the City of San Jose for quarterly O&M and Sewer Revenue Bond interest. Board action required: Approve payment of invoices from September 2004 and October 2005.

8. UNFINISHED BUSINESS

- 8.A. Reimbursement Policy. Board discussion of reimbursement policy for training classes, seminars, or conferences. Board action required: Adopt resolution for reimbursement policy of fees associated with classes, conferences, and seminars.
- 8.B. Ethics Training Policy. Board discussion of AB 1234 Compliance Training for Special Districts. Board action required: Adopt resolution and/or policy for Board Member Compliance Training.

8. UNFINISHED BUSINESS (continued)

- 8.C. Sewer Service Charge Permit Fees/Refunds: 337 Irving Ave & 1916 Elliott St. Staff report on the status of sewer service charge fee collections/refunds for both properties. Board Action Required: President to sign General Settlement and Release of All Claims for homeowner of 337 Irving Ave.

9. ADJOURNMENT: *NEXT REGULAR MEETING: Thursday, May 4, 2006.*

- * Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.