

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR July 6, 2006 at 7:30 PM at the DISTRICT OFFICE

**Please Note Meeting Location in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

- 4.A. Approval of Minutes. Board action required: Approve Minutes from Special Meeting of 06/20/06.

5. WARRANTS

- 5.A. Approval of Warrants. Board action required: Approve two (2) warrants.
 - 1. USE Credit Union. Board Payroll.
 - 2. Enviro-Commercial Sweeping, Inc. Street Sweeping Services.

6. REPORTS

- 6.A. Luther Burbank School District. Staff report on the usage of Luther Burbank School District (LBSD) facilities for District meetings and agenda postings. Board action required: None.
- 6.B. 2006-07 Taxroll Preparation Services. Staff report on proposal for taxroll preparation services from Hunt Consulting. Board action required: Approve fee proposal for taxroll preparation services.

7. UNFINISHED BUSINESS

- 7.A. Burbank Sanitary District Budget FY 2006-07. Staff report on the revised operating budget for FY 2006-07. Board action required: Approve FY 2006-07 Budget.
- 7.B. Mark Thomas & Company, Inc. Budget Re-Allocation FY 2006-07. Staff report on the proposed re-allocation of the district management/maintenance budget for FY 2006-07. Board action required: Approve proposed management budget reallocations.

8. NEW BUSINESS

- 8.A. Proposed Ordinance No. 55. Board discussion of an ordinance to establish rules and procedures for administrative review of final staff decisions. Board action required: Approve Ordinance No. 55.

9. ADJOURNMENT: *NEXT REGULAR MEETING: Thursday, July 20, 2006.*

* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.