

BURBANK SANITARY DISTRICT

**SPECIAL MEETING AGENDA FOR
September 12, 2005 AT 7:30 PM
AT THE DISTRICT OFFICE**

**Please Note Meeting Location in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)**

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board can not respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a 3 minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

- 4.A. Approval of Warrants. Board action required: Approve one warrant.
- 4.B. Approval of Minutes. Staff to report status. Board action required: Approve Minutes from meetings of 8/4/05, 8/10/05, and 8/15/05.

5. CORRESPONDENCE

- 5.A. County Controller Quarterly Report. Staff to report. Board action required: None.
- 5.B. WPCP Request for Audit Information. Staff to report. Board action required: None.
- 5.C. Letter from Betty Lo-2232 Bailey Ave, Re: Differential Sewer Fees. Staff to report. Board action required: None.
- 5.D. USE Credit Union Statement 08-31-05. Staff to report. Board action required: None.

6. REPORTS

- 6.A. Delivery of Oath of Office Document to Clerk of the Board. Status report from Staff. Board action required: None.
- 6.B. Candidates' Paperwork Received By Registrar of Voters. Status report from Staff. Board action required: None.
- 6.C. LAFCO Service Review. Status report from Staff. Board action required: None.

7. UNFINISHED BUSINESS

- 7.A. Combined Inventory List of District Property. Report to board. Board action required: Staff requests direction from Board on what items to retain and what to sell or discard.
- 7.B. District Website Status – Revisions and Updating. Board action required: Recommend changes or revisions to website.
- 7.C. SDRMA – Official Election Resolution No. 218, Ballot. Board action required: None.
- 7.D. Insituform Pipe Liner Repair. Lateral sewer repair at 318 Raymond Avenue. Status report from Staff. Board action required: Staff requests direction from Board whether or not to proceed with further investigation.
- 7.E. Basile Avenue Sewer Main Repair. Status report from Staff. Board action required: Staff requests direction from Board regarding the repair of this line.

8. NEW BUSINESS – NONE

9. CLOSED SESSION

- 9.A. Sewer Connection Permits Issued. 337 Irving Avenue and 1916 Elliott Street. Staff to report amount of connection fees associated with sewer connection permit.
- 9.B. Proposed Policy for Refunds/Credits on Overpayments of Service Charges. Staff to report refund amounts.
 - 1. 337 Irving Avenue
 - 2. 1916 Elliott Street

10. ADJOURNMENT: NEXT REGULAR MEETING: Thursday, October 6, 2005.

*Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.

Posted 9/09/05