

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR February 16, 2016 at 7:00 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at
20863 Stevens Creek Blvd., Suite 100* (Behind Peet's Coffee and Panera Bread)

1. **CALL TO ORDER**
2. **ROLL CALL AND APPROVAL OF AGENDA**
3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.
 - 3.A. Visitor Commentary
 - 3.B. Agency Representatives
 - 3.C. Board Commentary
4. **CONSENT CALENDAR**
 - 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 1/26/16 and 1/27/16.
5. **WARRANTS**
 - 5.A. Approval of Warrants. Board action required: Approve 4 (four) warrants.
 1. Mark Thomas & Company, Inc. (District Management Services and 10-Year CIP)
 2. First Tech Federal Credit Union (Board of Directors Payroll)
 3. Meyers Nave (District Legal Services)
 4. Roto-Rooter (Lateral stoppage – 174 Brooklyn Ave & 431 Raymond Ave)
6. **NEW BUSINESS**
 - 6.A. Greenwaste Recovery, Inc. - Contract Renewal and Annual Spring Clean Up Day. Greenwaste representative will make a presentation to the Board. Board action required: Review contract renewal proposal and select a day for Annual Clean Up Day.
 - 6.B. Greenwaste Recovery, Inc. – Facility Tour. Board action required: Select a date for visiting Greenwaste Facility Tour.
 - 6.C. Greenwaste Recovery, Inc. - October – December 2015 Quarterly Report and 2015 Annual Report. Board action required: None
 - 6.D. Form 700 Filing Update: Board Action required: Complete individual filing by April 1, 2016
 - 6.E. Santa Clara Special District Association – 2016 Annual Membership Due. Board action required: Board to consider approval of membership due for 2016 or decline annual membership to SCSDA.
 - 6.F. Discussion on 1940 San Jose Board Formation and 2006 Civil Grand Jury. Board action required: None
 - 6.G. Status on lateral stoppage for 174 Brooklyn Ave. Board action required: None
 - 6.H. Discussion on Ordinances on Trash Cans – Board Action: None

7. OLD BUSINESS

- 7.A. District Capital Improvement Program: Year 1 CIP Bid Results: Board action required: Approve and Authorize District Manager to Execute Contract
- 7.B. Additional reimbursement for Directors travel time, attendance at other meetings, etc. Board action required: Approve Resolution# 254
- 7.C. Status Update on the Agreement with City of San Jose – Wastewater Facility.
 - 1) San Jose City Council Work Session – February 8, 2016
 - 2) City of San Jose PRA Request, dated February 9, 2016
 - 3) Tributary Agencies Responses to TPAC February 11, 2016
 - 4) TPAC Public Hearing Set for March 24, 2016 at 9:30 AM
 - 5) Cost Sharing Agreement: Authorize District Manager to Execute

8. SUBCOMMITTEE REPORTS

- 8.A. Transparency - Discussion of the transparency of the District business. Board action required: None.
- 8.B. District Website – District Website update. Board action required: None.

9. HOUSEKEEPING ITEMS

- 9.A. Updates on Housekeeping items. Board action required: None.
- 9.B. Agenda Items for next upcoming meeting. Board action required: None
- 9.C. Request to Reschedule Board Meeting of 3/15/2016 to 3/22/2016. Board action required: Change board meeting date.

10. ADJOURNMENT: *NEXT REGULAR MEETING – Tuesday, March 1, 2016*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**