

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR February 17, 2015 at 7:00 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at
20863 Stevens Creek Blvd., Suite 100* (Behind Peet's Coffee and Panera Bread)

1. **CALL TO ORDER**
2. **ROLL CALL AND APPROVAL OF AGENDA**
3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.
 - 3.A. Visitor Commentary
 - 3.B. Agency Representatives
 - 3.C. Board Commentary
4. **CONSENT CALENDAR**
 - 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 1/20/2015.
5. **WARRANTS**
 - 5.A. Approval of Warrants. Board action required: Approve 5 (five) warrants.
 1. Enviro-Commercial Sweeping (District Street Sweeping Service)
 2. Mark Thomas & Company, Inc. (District Management Services)
 3. First Tech Federal Credit Union (Board of Directors Payroll)
 4. Meyers Nave (District Legal Services)
 5. Patel Associates, LLP (District Audit Services)
6. **NEW BUSINESS**
 - 6.A. GreenWaste Recovery, Inc. – Refuse Rate Index. Board action required: None.
 - 6.B. Santa Clara County Special District Association . 2015 Annual Membership Due. Board action required: Board to consider approval of membership due for 2015.
 - 6.C. Coastline Water Resources truck performing work in Burbank. Board action required: None.
 - 6.D. Refile Form 700. Board action required: Board to refile form 700 online by April 1, 2015.
7. **OLD BUSINESS**
 - 7.A. District Website – Presentation of new District Website. Board action required: Approve to go on-line
 - 7.B. Capital Improvement Programs (CIPs). Update the status on letter and survey to property. Board action required: None.

- 7.C. Annual Spring Clean Up Day. Review flyer for Annual Spring Clean Up Day. Board action required: Review and approve flyer for Annual Spring Clean Up Day.
- 7.D. Updates of CASA 2015 Winter Conference, Palm Springs, CA - January 21-23, 2015. Board action required: None.
- 7.E. Updates of San Jose-Santa Clara Regional Wastewater Facility Special Tour. Board Action required: None
- 7.F. District Sewer Main Maintenance. Update the status of Informal bid process to perform annual maintenance. Board action required: To approve proposal to perform annual maintenance.
- 7.G. Street Sweeping – Update the status of the street sweeping
- 7.H. 29A Cecil Avenue – Update the status of non-standard cleanout installation.

8. SUBCOMMITTEE REPORTS

- 8.A. Subcommittee Reports. Updates on Board Subcommittee items. Board action required: None.

9. HOUSEKEEPING ITEMS

- 9.A. Updates on Housekeeping items. Board action required: None.
- 9.B. Request to change next Board Meeting date of March 17, 2015

10. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, March 17, 2015*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**