

# BURBANK SANITARY DISTRICT

## REGULAR MEETING AGENDA FOR March 25, 2014 at 7:00 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at  
20863 Stevens Creek Blvd., Suite 100\* (Behind Peet's Coffee and Panera Bread)

1. **CALL TO ORDER**
2. **ROLL CALL AND APPROVAL OF AGENDA**
3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. Any such item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.
  - 3.A. Visitor Commentary
  - 3.B. Agency Representatives
  - 3.C. Board Commentary
4. **CONSENT CALENDAR**
  - 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 1/30/2014 and 2/18/2014
5. **WARRANTS**
  - 5.A. Approval of Warrants. Board action required: Approve four (4) warrants.
    1. Enviro-Commercial Sweeping (District Street Sweeping Services)
    2. Mark Thomas & Company, Inc. (District Management Services)
    3. First Tech Federal Credit Union (Board of Directors Payroll)
    4. Meyers Nave (District Legal Services)
6. **NEW BUSINESS**
  - 6.A. FY 2014-15 Sewer Service Charge Rate Increase. Board discussion regarding potential service rate increases for FY2014-15. Board action required: Adopt Resolution No.244 setting public hearing for May 20, 2014
7. **OLD BUSINESS**
  - 7.A. Olive Avenue Sewer Project. Update on Olive Avenue Sewer Project. Board action required: None
  - 7.B. Enviro-Commercial Sweeping, Inc. Update on street sweeping contract. Board action required: Approve Enviro-Commercial Sweeping agreement and authorize President to sign the new street sweeping contract.
  - 7.C. Annual Spring Clean Up Day. Update the upcoming Annual Spring Clean Up Day. Board action required: Approve Flyer.
  - 7.D. LAFCO Service Report: Update on Status of Meeting with City of San Jose. Board action required: None
  - 7.E. Form 700. Review details for 2014 Form 700 filing. Board action required: **Complete filing Form 700 by April 1, 2014**
  - 7.F. SJ-SC Treatment Plant Update: 5-Year CIP, 10-Year CIP, and FY 2014-15 O&M Cost. Board action required: None
  - 7.G. Board Vacancy: Update on Status. Board action required: None

**8. SUBCOMMITTEE REPORTS**

8.A. Subcommittee Reports. Updates on Board Subcommittee items. Board action required: None.

**9. CLOSED SESSION**

9.A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: John J. Sahpazis Enterprises vs. Burbank Sanitary District

**10. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, April 15, 2014***

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

\* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**