

# BURBANK SANITARY DISTRICT

## REGULAR MEETING AGENDA FOR June 16, 2009 at 7:30 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at  
20833 Stevens Creek Blvd., Suite 104\*  
(Across From Northwest YMCA on Alves Drive)

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

### 1. CALL TO ORDER

### 2. ROLL CALL AND APPROVAL OF AGENDA

### 3. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

### 4. CONSENT CALENDAR

- 4.A. Approval of Minutes. Board action required: Approve Regular Meeting Minutes from 05/12/09.

### 5. WARRANTS

- 5.A. Approval of Warrants. Board action required: Approve five (5) warrants.
  - 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
  - 2. Mark Thomas & Company, Inc. District Management Services.
  - 3. USE Credit Union. Board of Directors Payroll.
  - 4. Meyers Nave. District Legal Services.
  - 5. Mello Pipelines. Laswell/Arleta Sewer Repair.

### 6. NEW BUSINESS

- 6.A. GreenWaste Recovery Compost Giveaway. Staff report regarding district-wide compost giveaway . Board action required: None.
- 6.B. 473 Laswell Claim. Staff report of damage claim by tenant at 473 Laswell. Board action required: None.
- 6.C. FY 2008-09 Sewer Repairs. Staff report regarding sewer cross connections. Board action required: Direct Staff to Solicit Informal Construction Bids to Complete Cross Connection CIP Projects.
- 6.D. USE Credit Union. Staff report regarding updating the USE account signatory card. Board action required: Sign new signatory cards for USE Credit Union Accounts.

### 7. OLD BUSINESS

- 7.A. Laswell-Arleta Rehab Project. Staff update on the rehab project status. Board action required: None.
- 7.B. Mark Thomas & Co. Contract. Review the final contract proposal. Board action required: Approve and Sign Contract.

**7. OLD BUSINESS (continued)**

- 7.C. FY 2009-10 Sewer Service Charges. Staff report for commercial account audit. Board action required: None.
- 7.D. FY 2009-10 Operating Budget. Review the final FY 09-10 Budget. Board action required: Approve the Final FY 2009-10 Operating Budget.
- 7.E. Capital Billing. Staff report for the Treatment Plant Capital Billing. Board action required: None.

**8. SUBCOMMITTEE REPORTS**

- 8.A. Subcommittee Reports. Updates on items being worked on by the Board subcommittees. Board action required: None.

**9. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, July 21, 2009***

\* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.