

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR June 17, 2014 at 7:00 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at
20863 Stevens Creek Blvd., Suite 100* (Behind Peet's Coffee and Panera Bread)

1. **CALL TO ORDER**
2. **ROLL CALL AND APPROVAL OF AGENDA**
3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. Any such item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.
 - 3.A. Visitor Commentary
 - 3.B. Agency Representatives
 - 3.C. Board Commentary

4. **NEW BUSINESS**

- 4.A. Public Hearing to Consider Collecting Sewer Service Charges on FY2014 -15 Tax Roll

1. Staff Report
2. Open Public Hearing
3. Close Public Hearing
4. Board Discussion
5. Board Action

Board action required: Adopt Resolution No. 248, Approve sewer service charges report for Fiscal Year 2014-2015.

- 4.B. Mark Thomas & Company (MTCO) Contract. Annual review of the MTCO contract and CPI increase for FY 2014-2015 management budget. Board action required: None
- 4.C. FY2014-2015 Operating Budget. Review and discuss the proposed Operation Budget for FY 2014-2015. Board action required: Adopt FY 2014-2015 Budget
- 4.D. Memorandum of Understanding (MOU) – California Integrated Waste Management. Board action require: Review and approve the MOU
- 4.E. Garbage Collection Status and Discussion. Board action required: None
- 4.F. Annual Collection Service Notice. Board action required: None

5. **CONSENT CALENDAR**

- 5.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 5/20/2014

6. **WARRANTS**

- 6.A. Approval of Warrants. Board action required: Approve 6 (six) warrants.
 1. Enviro-Commercial Sweeping (District Street Sweeping Services)
 2. Mark Thomas & Company, Inc. (District Management Services)
 3. First Tech Federal Credit Union (Board of Directors Payroll)
 4. Meyers Nave (District Legal Services)
 5. SCC Roads & Airports. (Encroachment Permit)
 6. Able Septic Tank Service (Lateral Stoppage – 190 Boston Ave)

7. OLD BUSINESS

- 7.A. Condition Assessment Report. Review of Condition Assessment Report. Board action required: None
- 7.B. District Insurance Renewal Proposal. Board action required: Review and approve the proposal.
- 7.C. Annual Spring Clean Up Day. Update on the Annual Spring Clean Up Day. Board action required: None
- 7.D. Board Vacancy: Update on Status and Consideration of Appointment. Board action required: Approve Appointment
- 7.E. Report on LAFCO meeting with San Jose, held June 11, 2014. Board action required: None

8. SUBCOMMITTEE REPORTS

- 8.A. Subcommittee Reports. Updates on Board Subcommittee items. Board action required: None.

9. CLOSED SESSION

- 9.A. Sahpaszis v Burbank Sanitary District

10. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, July 15, 2014*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**