

BURBANK SANITARY DISTRICT
REGULAR MEETING AGENDA FOR
June 21, 2011 at 7:00 PM at the

Luther Burbank School District Library
4 Wabash Ave., San Jose, CA 95128

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

- 3. PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. NEW BUSINESS

- 4.A. Ordinance No. 59, Providing for the Imposition and Collection of District Sewer Service Charges for Fiscal Years 2011-12, FY 2012-13, FY 2013-14.

- 1. Staff Report.
- 2. Open Public Hearing.
- 3. Close Public Hearing.
- 4. Board Comments.
- 5. Review/Action on Ordinance.

- 4.B. Resolution No. 235, Request For and Consent to Consolidation of Elections. Staff report regarding upcoming elections in November 2011. Board action required: Approve Resolution No. 235.

- 4.C. GreenWaste Recovery. Board review of the Refuse Rate Index report. Board action required: None.

5. CONSENT CALENDAR

- 5.A. Approval of Minutes. Board action required: Approve Regular Meeting Minutes from 04/19/11 and 05/17/11.

6. WARRANTS

- 6.A. Approval of Warrants. Board action required: Approve eight (8) warrants.

- 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
- 2. Mark Thomas & Company, Inc. District Management Services.
- 3. Addison Avenue Credit Union. Board of Directors Payroll.
- 4. Meyers Nave. District Legal Services.
- 5. Donald Toy. SJ Mercury News Public Meeting Notice Ad Fee.
- 6. Roto-Rooter. Lateral Maintenance Fee – 115 Boston Ave.
- 7. Able Underground Construction. Sewer main repair- Raymond/Scott Ave.
- 8. SDRMA. Annual District Insurance Policy Fee.

7. OLD BUSINESS

- 7.A. Public Records Act Policy. Staff report regarding Public Records Act Policy. Board action required: Approve Public Records Act Policy.

- 7.B. Audit Reports. Review biennial audit fee proposal. Board action required: None.

7. OLD BUSINESS (continued)

- 7.C. FY 2011-12 Budget. Review operating budget for FY 2011-12 and quarterly expenditure reports. Board action required: Adopt Final FY 2011-12 Operating Budget.

8. SUBCOMMITTEE REPORTS

- 8.A. Subcommittee Reports. Updates on Board Subcommittee items. Board action required: None.

9. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, July 19, 2011*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**