

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR July 15, 2014 at 7:00 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at
20863 Stevens Creek Blvd., Suite 100* (Behind Peet's Coffee and Panera Bread)

1. **CALL TO ORDER**
2. **ROLL CALL AND APPROVAL OF AGENDA**
3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. Any such item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.
 - 3.A. Visitor Commentary
 - 3.B. Agency Representatives
 - 3.C. Board Commentary
4. **CONSENT CALENDAR**
 - 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 6/17/2014
5. **WARRANTS**
 - 5.A. Approval of Warrants. Board action required: Approve 7 (seven) warrants.
 1. Enviro-Commercial Sweeping (District Street Sweeping Services)
 2. Mark Thomas & Company, Inc. (District Management Services)
 3. First Tech Federal Credit Union (Board of Directors Payroll)
 4. Meyers Nave (District Legal Services)
 5. City of San Jose (2014-15 Q1 Treatment Plant Payment)
 6. Alliant Insurance Services, Inc. (District Insurance Premium)
 7. Local Agency Formation Commission (Share of Costs for FY2014-15)
6. **NEW BUSINESS**
 - 6.A. Quarterly Expenditure Review. Review Q4 Expenditures. Board action required: None.
 - 6.B. Biennial District Audit – Engagement Letter. Board action required: Review and sign the engagement letter
 - 6.C. 2014 Biennial Review for Conflict of Interest Code. Staff to review and provide update with Board approval. Board action required: None
7. **OLD BUSINESS**
 - 7.A. Condition Assessment Report. Review of Condition Assessment Report. Board action required: Provide direction to staff to finalize the report
 - 7.B. Report on LAFCO meeting with San Jose, held June 11, 2014. Board action required: Review LAFCO letter and authorize President to sign the letter.
8. **SUBCOMMITTEE REPORTS**
 - 8.A. Subcommittee Reports. Updates on Board Subcommittee items. Board action required: None.

9. CLOSED SESSION

- 9.A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION ((Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Sahpazis v. Burbank Sanitary District

10. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, August 19, 2014*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**