

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR
July 17, 2008 at 7:30 PM
at the DISTRICT OFFICE

**Please Note Meeting Location in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

- 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 06/05/08 and 07/03/08.

5. WARRANTS

- 5.A. Approval of Warrants. Board action required: Approve four (4) warrants.
 - 1. Enviro-Commercial Sweeping, Inc. District Sweeping Services.
 - 2. Mark Thomas & Company, Inc. District Management Services.
 - 3. SDRMA. Annual Risk Management Policy Fee.
 - 4. MSI Engineering and Improvements. FY 2007-08 CIP Sewer Repairs.

6. NEW BUSINESS

- 6.A. CIP Inspection Budget. Staff report outlining the proposed budget for inspection of the CIP projects for FY 2008-09. Board action required: Approve additional budget for inspection services.
- 6.B. Letter of Appreciation. Present Mr. Bryan Otake a letter of appreciation commending his years of service to the District. Board action required: Sign and present letter of appreciation.

7. OLD BUSINESS

- 7.A. Santa Clara County Controller-Treasurer Dept. Staff report regarding change of checking account for the District. Board action required: Approve implementation of new District checking account.
- 7.B. Annexation of Burbank No. 40. Staff report updating proposed annexation of portions of the District. Board action required: None.

8. SUBCOMMITTEE REPORTS

- 8.A. Subcommittee Reports. Updates on items being worked on by the Board subcommittees. Board action required: None.

9. ADJOURNMENT: *NEXT REGULAR MEETING - Thursday, August 7, 2008*

* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.