

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR
October 21, 2008 at 7:30 PM
at the DISTRICT OFFICE

Please Note Meeting Location in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

- 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 09/18/08.

5. WARRANTS

- 5.A. Approval of Warrants. Board action required: Approve seven (7) warrants.
 - 1. \$15 Sewer and Drain. Sewer Maintenance: Lateral Stoppages (2).
 - 2. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
 - 3. Meyers Nave. District Legal Services.
 - 4. Mark Thomas & Company, Inc. District Management Services.
 - 5. City of San Jose. FY 2008-09 Q2 Treatment Plant O&M.
 - 6. USE Credit Union. Board of Directors payroll.
 - 7. Santa Clara IWM. Jul-Sept Quarterly Payment

6. NEW BUSINESS

- 6.A. FY 2007-08 Audit- MD&A. Review 3-year proposals for MD&A Report for FY 2007-08 Audit. Board action required: Select CPA firm to perform MD&A Report.

7. OLD BUSINESS

- 7.A. Flow Study. Progress report on the study to determine the total daily sewage flow generated in the District. Board action required: None.
- 7.B. Repairs. Staff report for status of repairs of sewer lines in the District for FY 2008-09. Board action required: None.

8. SUBCOMMITTEE REPORTS

- 8.A. Subcommittee Reports. Updates on items being worked on by the Board subcommittees. Board action required: None.

9. ADJOURNMENT: *NEXT REGULAR MEETING - Thursday, November 18, 2008*

* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.