

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR October 27, 2015 at 7:00 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at
20863 Stevens Creek Blvd., Suite 100* (Behind Peet's Coffee and Panera Bread)

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. PUBLIC COMMENTARY

– This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

- 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 10/6/2015.

5. WARRANTS

- 5.A. Approval of Warrants. Board action required: Approve 6 (six) warrants.

- 1. Enviro-Commercial Sweeping (District Street Sweeping Service)
- 2. Mark Thomas & Company, Inc. (District Management Services)
- 3. First Tech Federal Credit Union (Board of Directors Payroll)
- 4. City of San Jose (2015-16 Q2 Treatment Plant Payments)
- 5. Meyers Nave (District Legal Services)
- 6. County of Santa Clara Roads & Airports (Encroachment Permit – 190 Boston Ave)

6. NEW BUSINESS

- 6.A. Quarterly Expenditure Review. Review Q1 Expenditures. Board action required: None
- 6.B. Discussion for electing a new President and Secretary for 2016. Board action required: None

7. OLD BUSINESS

- 7.A. Common Interest Agreement: Status of the San Jose/Santa Clara Regional Wastewater Facility Capital Improvement Program and amendment to the Master Agreement. Board action required: None
- 7.B. District Capital Improvement Program. Update the status of the CIPs. Board action required: None
- 7.C. Street Sweeper. Discussion for posting the street sweeper termination notice on Next Door, a neighbor social website. Board action required: Approval for posting the termination notice on Next Door.

8. SUBCOMMITTEE REPORTS

- 8.A. Transparency - Discussion of the transparency of the District business. Board action required: None.
- 8.B. District Website – District Website update. Board action required: None.

9. HOUSEKEEPING ITEMS

- 9.A. Updates on Housekeeping items. Board action required: None.
- 9.B. Agenda Items for next upcoming meeting. Board action required: None

10. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, November 17, 2015*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**