

# BURBANK SANITARY DISTRICT

## REGULAR MEETING AGENDA FOR November 19, 2013 at 7:00 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at  
20863 Stevens Creek Blvd., Suite 100\* (Behind Peet's Coffee and Panera Bread)

1. **CALL TO ORDER**
2. **ROLL CALL AND APPROVAL OF AGENDA**
3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.
  - 3.A. Visitor Commentary
  - 3.B. Agency Representatives
  - 3.C. Board Commentary
4. **CONSENT CALENDAR**
  - 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 10/15/2013.
5. **WARRANTS**
  - 5.A. Approval of Warrants. Board action required: Approve seven (7) warrants.
    1. Enviro-Commercial Sweeping (District Street Sweeping Services)
    2. Mark Thomas & Company, Inc. (District Management Services)
    3. First Tech Federal Credit Union (Board of Directors Payroll)
    4. Meyers Nave (District Legal Service)
    5. Able Septic Tank Service (190 Boston Ave – Lateral stoppage)
    6. California Association of Sanitation Agencies (2014 Membership Dues)
    7. State Water Resources Control Board (Annual Permit Fee)
6. **NEW BUSINESS**
  - 6.A. Resolution No. 241 - Discuss Resolution No.241 commending Soren Spies on his eight years of service to the District Board. Board action required: Adopt Resolution No.241
  - 6.B. Resolution No.242 - Discuss Resolution No.242 commending Michael Yoder on his eight years of service to the District Board. Board action required: Adopt Resolution No.242
  - 6.C. Board Director Vacancy Timeline. Discuss Board Director vacancy timeline. Board action required: None
  - 6.D. Notices of Eligibility and Oaths of Office. Board action required: None
  - 6.E. Potential Board Director Candidate. Board action required: None
  - 6.F. GreenWaste Recovery. Discuss the July – September quarterly report. Board action required: None.
7. **OLD BUSINESS**
  - 7.A. Olive Avenue Sewer Project. Update on Olive Avenue Sewer Project. Board action required: Authorize District Manager to issue contract change order
  - 7.B. Enviro-Commercial Sweeping, Inc. Update on street sweeping contract. Board action required: Authorize District Manager to negotiate new street sweeping contract
  - 7.C. LAFCO Service Report. Update on LAFCO's Special Districts Service Review Revised Draft Report. Board action required: None

**8. SUBCOMMITTEE REPORTS**

8.A. Subcommittee Reports. Updates on Board Subcommittee items. Board action required: None.

**9. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, December 17, 2013***

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

\* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**