

BURBANK SANITARY DISTRICT

SPECIAL MEETING AGENDA FOR
November 23, 2009 at 7:00 PM at the DISTRICT OFFICE

**Please Note Meeting Location at the District Office in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

- 4.A. Approval of Minutes. Board action required: Approve Regular Meeting Minutes from 10/20/09.

5. WARRANTS

- 5.A. Approval of Warrants. Board action required: Approve five (5) warrants.

- 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
- 2. Mark Thomas & Company, Inc. District Management Services.
- 3. Addison Ave. Credit Union. Board of Directors Payroll.
- 4. Fifteen Dollar Sewer and Drain. Lateral Sewer Maintenance.
- 5. Meyers Nave. District Legal Services.

6. NEW BUSINESS

- 6.A. Quarterly Financial Report. FY 2009-10 Q1 report. Board action required: None.

7. OLD BUSINESS

- 7.A. Damage Claim- 473 Laswell Ave. Final report on the Small Claims Court Case for Josephine Beck. Board action required: None.
- 7.B. Flow Study. Update on the District flow study results. Board action required: None.
- 7.C. Board Election. Status update for the election and Board vacancy. Board action required: None.
- 7.D. CIP/Repairs FY 2009-10. Status update for the CIP program. Board action required: None.

8. SUBCOMMITTEE REPORTS

- 8.A. Subcommittee Reports. Updates on Board subcommittee items. Board action required: None.

9. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, December 15, 2009*

* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.