

BURBANK SANITARY DISTRICT

**REGULAR MEETING AGENDA FOR
December 16, 2008 at 7:30 PM
at the DISTRICT OFFICE**

Please Note Meeting Location in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. CALL TO ORDER. President or President Pro Tem to call meeting to order.

2. ELECTION OF BOARD PRESIDENT AND SECRETARY

2.A. Election of Board President and Secretary. Nominate and elect new Board President and Secretary for calendar year 2009- new President to begin term effective this current meeting. Board action required: Nominate and elect Board President and Secretary to begin term effective immediately.

3. ROLL CALL AND APPROVAL OF AGENDA

4. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 4.A. Visitor Commentary
- 4.B. Agency Representatives
- 4.C. Board Commentary

5. CONSENT CALENDAR

5.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 11/18/08.

6. WARRANTS

- 6.A. Approval of Warrants. Board action required: Approve seven (7) warrants.
- 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
 - 2. Mark Thomas & Company, Inc. District Management Services.
 - 3. USE Credit Union. Board of Directors Payroll.
 - 4. CSDA. Annual Membership Dues.
 - 5. State Water Resources Control Board. Annual Discharge Permit Fee.
 - 6. Mello Pipelines. 2008-09 Repair Nos. 10, 22, 35
 - 7. MSI Engineering. 2008-09 Repair Nos. 17, 24, 32

7. NEW BUSINESS

- 7.A. Resolution No. 230. Review Resolution commending Lisa Post for her years of service to the Board. Approve resolution at January meeting. Board action required: None.
- 7.B. Board Vacancy. Discussion of the upcoming vacancy of the director position. Board action required: Direct staff to solicit resumes for potential candidates or leave the position temporarily vacant until further notice.
- 7.C. AB1234 Ethics Training. Review of training requirements for directors. Board action required: None.

8. OLD BUSINESS

- 8.A. Flow Study. Progress report on the study to determine the total daily sewage flow generated in the District. Board action required: None.
- 8.B. Repairs. Staff report for status of repairs of sewer lines in the District for FY 2008-09. Board action required: None.

9. SUBCOMMITTEE REPORTS

- 9.A. Subcommittee Reports. Updates on items being worked on by the Board subcommittees. Board action required: None.

10. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, January 20, 2009*

* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.