

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR April 21, 2015 at 7:00 PM at the DISTRICT OFFICE

Please Note Meeting Location at the District Office in Cupertino at
20863 Stevens Creek Blvd., Suite 100* (Behind Peet's Coffee and Panera Bread)

1. **CALL TO ORDER**
2. **ROLL CALL AND APPROVAL OF AGENDA**
3. **PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.
 - 3.A. Visitor Commentary
 - 3.B. Agency Representatives
 - 3.C. Board Commentary

4. **CONSENT CALENDAR**
 - 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 3/10/2015.

5. **WARRANTS**
 - 5.A. Approval of Warrants. Board action required: Approve 7 (seven) warrants.
 1. Enviro-Commercial Sweeping (District Street Sweeping Service)
 2. Mark Thomas & Company, Inc. (District Management Services)
 3. First Tech Federal Credit Union (Board of Directors Payroll)
 4. City of San Jose (2014-15 Q4 Treatment Plant Payments)
 5. Able Septic Tank Service (Lateral Stoppage – 190 Boston Ave)
 6. Meyers Nave (District Legal Services)
 7. Luther Burbank School District (Library Booking Fee)

6. **NEW BUSINESS**
 - 6.A. Board Elections – Review upcoming November Elections. Board action required: None.
 - 6.B. Resolution No. 251 - A Resolution to Request and Consent to Consolidation of Elections. Board action required: Adopt Resolution No. 251
 - 6.C. GreenWaste Recovery, Inc. – 2015-2016 Outreach Plan. Board action required: None
 - 6.D. Regular Board Meeting - Discussion of holding two regular meetings per month instead of one. Board action required: Adopt Resolution No. 252
 - 6.E. Mark Thomas & Company, Inc. – Revised Contract with a new section 4.4.8. Board action required: Discuss and approve the revised contract.
 - 6.F. FY2014-15 Q3 Expenditure Review. Review expenses to date for FY2014-15. Board action required: None.

7. OLD BUSINESS

- 7.A. FY2015-16 Sewer Service Charge Rate Increases. Board discussion regarding potential service rate increases for FY2015-16. Board action required: Adopt Resolution No. 250 setting Public Hearing for June 16, 2015
- 7.B. District Website – Update the status of the new District Website. Board action required: None.
- 7.C. Capital Improvement Programs (CIPs). Update the status of the CIPs. Board action required: None.
- 7.D. Coastline Water Resources (CLWR) – Update the status of District’s mainlines which were cleaned by CLWR. In addition, update the status of informal bid to perform additional work for re-servicing and cleaning the remaining pipes in the District which were not cleaned by CLWR. Board action required: Board to approve a budget of \$10,000.
- 7.E. 29A Cecil Avenue – Update the status of non-standard cleanout installation.

8. SUBCOMMITTEE REPORTS

- 8.A. Subcommittee Reports. Updates on Board Subcommittee items. Board action required: None.
- 8.B. Transparency - Discussion of the transparency of the District business. Board action required: None.

9. HOUSEKEEPING ITEMS

- 9.A. Updates on Housekeeping items. Board action required: None.

10. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, May 19, 2015*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator’s office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**