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**BURBANK SANITARY DISTRICT**  
**REGULAR MEETING AGENDA FOR**  
**June 16, 2015 at 7:00 PM at the**  
**Luther Burbank School District Library**  
**4 Wabash Ave, San Jose, CA 95128**

**1. CALL TO ORDER**

**2. ROLL CALL AND APPROVAL OF AGENDA**

**3. PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

**4. PUBLIC HEARING**

4.A. Public Hearing on Proposed Sanitary Sewer Service Charge Increase for FY2015-16, 2016-17, 2017-18, 2018-19 & 2019-2020.

- 1. Staff Presentation
- 2. Open Public Hearing and Receive Testimony
- 3. Closed Public Hearing
- 4. Board Discussion
- 5. Board Action - Approve Ordinance No.61, Providing for the Imposition of District Sewer Service Charges for Fiscal Year 2015-16, 2016-17, 2017-18, 2018-19 & 2019-2020.

**5. CONSENT CALENDAR**

5.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 6/1/2015.

**6. WARRANTS**

6.A. Approval of Warrants. Board action required: Approve 6 (six) warrants.

- 1. Enviro-Commercial Sweeping (District Street Sweeping Service)
- 2. Mark Thomas & Company, Inc. (District Management Services)
- 3. First Tech Federal Credit Union (Board of Directors Payroll)
- 4. Alliant Insurance Services, Inc. (District Insurance)
- 5. Local Agency Formation Commission (District share of Costs)
- 6. Presidio Systems, Inc. (District Mainline Maintenance)

**7. NEW BUSINESS**

7.A. Set a date for Public Hearing on FY2015-16 Taxroll collection. Board action required: Set a date for Public Hearing on Tax Roll collection for July 7, 2015.

7.B. Registrar of Voters – Survey for creation of a policy that will fund the cost of Vote-By-Mail ballot return postage. Board action required: Respond to survey or note/file

7.C. Form 470 Financial Disclosure Statement. Board action required: Board members to file the Form 470 by July 31, 2015.

7.D. Status of lateral repair for 190 Boston Ave. Board action required: None.

## 8. OLD BUSINESS

- 8.A. Capital Improvement Programs (CIPs). Update the status of the CIPs. Board action required: None.
- 8.B. FY2015-16 Operation Budget. Review and discuss the Proposed Operation Budget for FY2015-16. Board action required: Adopt FY2015-16 Budget.
- 8.C. District Mainline Maintenance Update. Board action required: None.

## 9. SUBCOMMITTEE REPORTS

- 9.A. Transparency: Discussion of the transparency of the District business. Board action required: None.
- 9.B. District Website: District Website update. Board action required: None.

## 10. HOUSEKEEPING ITEMS

- 10.A. Updates on Housekeeping items. Board action required: None.

## 11. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, July 7, 2015*

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

\* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank **Sanitary District exercises jurisdiction.**