

1. CALL TO ORDER

Call to Order

President Kaelker-Boor called the meeting to order at 7:05 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll Call and
Approval of
Agenda

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rebecca Yoder, ken Colson, Rene Prupes
Directors Absent: None
Counsel Present: None
Staff: Richard Tanaka, Thanh Nguyen, Frankie Martinez, Mark Thomas & Company, Inc.
Visitor: None

Motion: To move the Agenda Item 7C after the Item 4 and approve the Agenda.

Move: Yoder **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes
Noes, None
Absent, None

3. PUBLIC COMMENTARY

Public
Commentary

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – Director Prupes wanted to make sure everyone know when to file the Form 700. Director Colson reported that a non-permitted cleanout was installed by 29A Cecil Ave. Staff to follow up with the status.

4. CONSENT CALENDAR

Consent Calendar

- A. Approval of Minutes from the Regular Meeting of December 16, 2014.

Motion: To Approve Meeting Minutes from the Regular Meeting of December 16, 2014.

Move: Russo **Second:** Yoder
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes
Absent, None
Abstain, Colson

7. OLD BUSINESS

Old Business

- 7.C District Website – Presentation of new District Website (Moved Item)

Board reviewed and commented on the development of new District Website.
Staff to incorporate Board’s comments and present it at the next board meeting.

5. WARRANTS

Warrants

A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Meyers Nave (District Legal Services)
4. City of San Jose (2014-15 Q3 Treatment Plant Payment)
5. Able Septic Tank Service (Scott St HU141 Maintenance)

Motion: To Approve five (5) warrants as listed.

Move: Yoder **Second:** Colson

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

Noes, None

Absent, None

Abstain, None

6. NEW BUSINESS

New Business

6.A. FY2014-15 Q2 Expenditure Review. Board reviewed the 2nd quarter financial report for FY2014-15.

6.B. Annual Spring Clean Up Day. Discuss Saturday May 16 as the date for Annual Clean Up Day.

Motion: To select Saturday May 16 as the date for Annual Clean Up Day.

Move: Russo **Second:** Yoder

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

Noes, None

Absent, None

Abstain, None

6.C. CASA 2015 Winter Conference, Palm Springs, CA – January 21-23, 2015.

Director Yoder will attend the CASA conference.

6.D. District Sewer Main Maintenance – Staff will get informal bid from 3 different contractors for the sewer mainline maintenance.

6.E. San Jose/Santa Clara Regional Wastewater Facility – Special Tour for TAC/TPAC.

Director Yoder will attend the tour on January 27, President Kaelker-Boor and Director Colson will attend on February 5.

6.F. Santa Clara County Special District Association – 2015 Annual Membership Due. This item will be deferred to next meeting.

7. OLD BUSINESS

- 7.A. Capital Improvement Program (CIPs) Update the status on letter and survey to property owners.

Staff reported that around 50 letters and surveys have been received back from the property owners.

- 7.B. District Audit – Board reviewed the Audit Management Representation Letter and authorized President Kaelker-Boor to sign the letter.

- 7.D. Street Sweeping – Update the status of the street sweeping.

Board commented that the street sweeping truck was moving too fast and noticed that the fire hydrant was leaking after the truck filled up water. Staff to follow-up with the street sweeping company for the issues and also their performance.

Old Business

8. SUBCOMMITTEE REPORTS

- A. Board Subcommittee. - None

Subcommittee Report

9. HOUSEKEEPING ITEMS

- Director Prupes will report on the status of trash fee reduction for houses that have trash pickup every 2 weeks instead of every week.
- To order name tag for Director Prupes.

Housekeeping Items

10. ADJOURNMENT

Motion: To adjourn meeting at 9:45 pm.

Adjournment

Move: Yoder **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

Noes, None

Absent, None

Abstain, None

Approved: February 17, 2015

Respectfully Submitted,
Mark Thomas & Company, Inc.

Michelle Kaelker-Boor, President

District Manager
Richard Tanaka