

1. CALL TO ORDER

President Smith called the meeting to order at 7:10 pm.

Call to Order

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Bruce Smith, Michelle Kaelker-Boor, Kerri Russo, Rebecca Yoder (Sworn in on item 6A-Item 6A moved after Item 3))

Directors Absent: None

Counsel Present: None

Staff: Richard Tanaka, Julie Chiu, Mark Thomas & Company, Inc.

Other: Rebecca Yoder

Roll Call and
Approval of
Agenda

Motion: To Approve the Agenda

Move: Russo **Second:** Smith

Board vote: **Ayes,** Smith, Kaelker-Boor, Russo

Noes, None

Absent, None

3. PUBLIC COMMENTARY

A. Visitor Commentary – None

B. Agency Representatives – None

C. Board Commentary – Recommendation to move item 6A to next item of business.

Public
Commentary

Motion: To move item 6A to next item of business

Move: Russo **Second:** Kaelker-Boor

Board vote: **Ayes,** Smith, Kaelker-Boor, Russo

Noes, None

Absent, None

6. NEW BUSINESS

A. Oath of Office. Keri Russo, Michelle Kaelker-Boor and Rebecca Yoder took the Oath of Office for their terms beginning January 1, 2014. Board action required: Board President signed Oath of Office forms.

New Business

4. CONSENT CALENDER

A. Approval of Minutes. Board action required: Approve Meeting Minutes from December 17, 2013.

Consent
Calendar

Motion: To Approve Minutes from the Regular Meeting of December 17, 2013.

Move: Yoder **Second:** Kaelker-Boor

Board vote: **Ayes,** Smith, Kaelker-Boor, Russo

Noes, None

Absent, Yoder

Abstain, None

5. WARRANTS

Warrant

Approval of Warrants. Board action required: Approve seven (7) warrants.

1. Enviro-Commercial Sweeping (District Street Sweeping Services)
2. Mark Thomas & Company, Inc. (District Management Services)
3. First Tech Federal Credit Union (Board of Directors Payroll)
4. Able Septic Tank Service (Lateral Stoppage – 196 Cleveland Ave)
5. SCC Special Districts Association (2014 Annual Membership)
6. SCC Integrated Waste Management (FY2013-14 Q3 Payment)
7. City of San Jose (FY2013-14 Q3 Treatment Plant Payment)

The board agreed not to approve warrant for SCC Special District Association annual renewal membership.

Motion: To Approve all warrants with the exception of SCC Special Districts Association (2014 Annual Membership)

Move: Russo **Second:** Kaelker-Boor
Board vote: **Ayes,** Smith, Kaelker-Boor, Yoder, Russo
 Noes, None
 Absent,
 Abstain, None

6. NEW BUSINESS

New Business

- B. 2014 Calendar. Review and discuss District items for the upcoming year. District Manager requested change of March 2014 board meeting from March 18th to 25th Board action required: Board concurred.
- C. GreenWaste Recovery, Inc. Review Additional Burbank Curbside Cleanup July 1 – December 31, 2013 Data. Board action required: None
- D. FY2013-14 Q3 Expenditure Review. Review expenses to date for FY2013-14. Board action required: None
- E. Master Agreement for Wastewater Treatment between San Jose, Santa Clara, and Cupertino Sanitary District. Board action required: None

7. OLD BUSINESS

Old Business

- A. Board Elections. Elect a new Board President and Secretary for 2014. Board action required: Nominate and elect a new Board President and Secretary for 2014

Motion: Smith as President

Move: Russo **Second:** Kaelker-Boor
Board vote: **Ayes,** Kaelker-Boor, Yoder, Russo, Smith
 Noes, None
 Absent, None
 Abstain, None

Motion: Kaelker-Boor as Secretary

Move: Smith **Second:** Yoder
Board vote: **Ayes,** Kaelker-Boor, Yoder, Russo, Smith
 Noes, None
 Absent, None
 Abstain, None

- B. New Meeting Location. Discuss to move meeting location to Luther Burbank School District. Board action required: None

Staff presented information in regards to procedures and requirements to have meetings at Luther Burbank School. To hold meetings at the Luther Bank School, staff will need reserve the location monthly. This option is not ideal due to reservations will be made on a monthly basis and does not guarantee room availability. After discussion, the Board decided to continue to have monthly meeting at MTCO's Cupertino office and will hold public hearings at the school or within Burbank District area on as needed basis..

- C. Olive Avenue Sewer Project. Update on Olive Avenue Sewer Project. Board action required: Authorize District Manager to issue contract change order

Item was deferred pending additional information from staff.

- D. Enviro-Commercial Sweeping, Inc. Update on street sweeping contract. Board action required: Authorize District Manager to negotiate new street sweeping contract

Board requested for Staff to obtain quote from Enviro-Commercial

- E. GreenWaste Recovery, Inc. - Facility Tour. Board action required: None.

8. SUBCOMMITTEE REPORTS

- 8.A. Subcommittee Reports. Updates on Board Subcommittee items. Board action required: None.

9. ADJOURNMENT:

Motion: To adjourn meeting at 8:35 pm.
Move: Yoder **Second:** Kaelker-Boor
Board vote: **Ayes,** Smith, Kaelker-Boor, Yoder, Russo
 Noes, None
 Absent, None

Adjournment

Approved: February 18, 2014

Michelle Kaelker-Boor, Secretary

Respectfully Submitted,
Mark Thomas & Company, Inc.

District Administrator
Julie Chiu