

1. CALL TO ORDER

President Kaelker-Boor called the meeting to order at 7:00 pm.

Call to Order

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Michelle Kaelker-Boor, Keri Russo, Ken Colson, Rene Prupes
Directors Absent: Rebecca Yoder (Approved at the January 26th Board Meeting)
Counsel Present: None
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.
Visitors: Emily Finn, Frank Weigel (GreenWaste Recovery, Inc.)

Roll Call and
Approval of
Agenda

Motion: To approve the Agenda.

Move: Prupes **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder

3. PUBLIC COMMENTARY

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – Director Prupes advised that she wanted to defer Item 6F to next the meeting.

Public
Commentary

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting of January 26, 2016 and Special Meeting of January 27, 2016.

Consent Calendar

Motion: To Approve Meeting Minutes from the Regular Meeting of January 26, 2016 and Special Meeting of January 27, 2016

Move: Colson **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder
Abstain, None

5. WARRANTS

Warrants

- A. Approval of Warrants
 - 1. Mark Thomas & Company, Inc. (District Management Services)
 - 2. First Tech Federal Credit Union (Board of Directors Payroll)
 - 3. Meyers Nave (District Legal Services)
 - 4. Roto-Rooter (Lateral Stoppage - 174 Brooklyn Ave & 431 Raymond Ave)

Motion: To Approve four (4) warrants as listed

Move: Russo **Second:** Prupes

Board vote: Ayes, Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder
Abstain, None

6. NEW BUSINESS

New Business

6.A. GreenWaste Recovery, Inc. Contract Renewal and Annual Spring Clean Up Day.

Board discussed the contract renewal. GreenWaste to submit various options for the renewal, including a 10-year extension, adding 2 clean-up days and proposal/comparison of existing contract with a 3 year extension renewal. Board also commented that the Annual Spring Clean Up Day should not be on Mother's Day.

6.B. GreenWaste Recovery, Inc. – Facility Tour

A special meeting will be agendized for the GreenWaste's Facility Tour on March 1, 2016 from 9:00am – 11:00 am. It will be limited to 12 people. Staff to inform GreenWaste with the number attending.

6.C. GreenWaste Recovery, Inc. – October – December 2015 Quarterly Report and 2015 Annual Report.

Board reviewed the GreenWaste's quarterly and annual reports. Staff to cross-check

6.D. Form 700 Filing Update

Staff reported that the Form 700 filing needs to be completed by April 1, 2016.

6.E. Santa Clara Special District Association – 2016 Annual Membership Due.

Motion: Decline the 2016 Santa Clara Special District Association Annual Membership

Move: Russo **Second:** Colson
Board vote: Ayes, Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder
Abstain, None

6.F. Discussion on 1940 San Jose Board Formation and 2006 Civil Grand Jury.

Item was deferred to next meeting, March 1, 2016.

6.G Status on lateral stoppage for 174 Brooklyn Avenue

Staff reported that the property line cleanout for 174 Brooklyn Avenue was installed unpermitted in the public right way which is in non-compliance with the District standards. Staff to write a letter to the homeowner to address the issue, indicating that the permit for this repair will be waived and require Owner to fix within 30 days.

6.H Discussion on Ordinance on Trash Cans

Board discussed Ordinance 57. No action by the Board and no change in the ordinance.

7. OLD BUSINESS

Old Business

7.A. District Capital Improvement Program (CIP)

Staff reported on the Year 1 CIP bid results. The Board and staff discussed as to moving forward with the District Year 1 CIP project and awarding the contract to Cratus, Inc. Board concurred to move forward with the pipe bursting alternative.

Motion: Approve and authorize District Manager to execute construction contract with Cratus, Inc..

Move: Prupes **Second:** Colson

Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder
Abstain, None

7.B. Additional reimbursements for Directors travel time, attendance at other meetings.

Board reviewed and approved the Resolution No. 254.

Motion: Approve Resolution No. 254

Move: Colson **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder
Abstain, None

7.C. Status Update on the Agreement with City of San Jose – Wastewater Facility

Staff reported on the status of the following items.

- 1) San Jose City Council Work Session on February 8, 2016
- 2) City of San Jose PRA request dated February 9, 2016
- 3) Tributary Agencies Responses to TPAC on February 11, 2016
- 4) TPAC Public Hearing set for March 24, 2016 at 9:30am
- 5) Cost Sharing Agreement with the Tributary Agencies

Motion: Authorize District Manager to Execute the Cost Sharing Agreement

Move: Colson **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder
Abstain, None

8. SUBCOMMITTEE REPORTS

A. Transparency

There were no reports on Transparency.

B. District Website

There were no reports on District website.

9. HOUSEKEEPING ITEMS

A. Update on Housekeeping Items.

There were no updates on Housekeeping.

B. Agenda Items for February Board meeting.

- GreenWaste Recovery, Inc.
- 1940 Board Formation and 2006 Civil Grand Jury
- Form 470
- 174 Brooklyn Ave

C. Request to Reschedule Board Meeting of 3/15/16 to 3/22/16.

Motion: To reschedule board meeting of 3/15/16 to 3/22/16

Move: Russo **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
 Noes, None
 Absent, Yoder
 Abstain, None

9. ADJOURNMENT

Motion: To adjourn meeting at 10:01 pm.

Move: Prupes **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
 Noes, None
 Absent, Yoder
 Abstain, None

Approved: March 1, 2016

Michelle Kaelker-Boor, President

Respectfully Submitted,
Mark Thomas & Company, Inc.

District Manager
Richard Tanaka

Subcommittee
Report

Housekeeping
Items

Adjournment