

**1. CALL TO ORDER**

Acting President Kaelker-Boor called the meeting to order at 7:02 pm.

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Michelle Kaelker-Boor, Rebecca Yoder, Keri Russo  
Directors Absent: Bruce Smith  
Counsel Present: None  
Staff: Richard Tanaka, Julie Chiu, Mark Thomas & Company, Inc.

**Motion:** To Approve the Agenda  
**Move:** Russo **Second:** Yoder  
**Board vote:** **Ayes,** Russo, Kaelker-Boor, Yoder  
**Noes,** None  
**Absent,** Smith

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – Tom King, present at this meeting would like to become a board member.
- B. Agency Representatives – None
- C. Board Commentary – None

**4. CONSENT CALENDAR**

- A. Approval of Minutes. Board action required: Approve Meeting Minutes from 1/21/14, 1/23/14 & 1/30/2014.

**Motion:** To Approve Meeting Minutes from 1/21/14, with the correct spelling of Keri.

**Move:** Russo **Second:** Yoder  
**Board vote:** **Ayes,** Russo, Kaelker-Boor, Yoder  
**Noes,** None  
**Absent,** Smith  
**Abstain,** None

**Motion:** To Approve Meeting Minutes from 1/23/14, with the correct spelling of Keri.

**Move:** Russo **Second:** Yoder  
**Board vote:** **Ayes,** Russo, Kaelker-Boor, Yoder  
**Noes,** None  
**Absent,** Smith  
**Abstain,** None

The board does not have quorum to vote on meeting minutes from 1/30/2014.

Call to Order

Roll Call and  
Approval of  
Agenda

Public  
Commentary

Consent  
Calendar

**5. WARRANTS**

Warrants

A. Approval of Warrants. Board action required: Approve six (6) warrants.

1. Enviro-Commercial Sweeping (District Street Sweeping Services)
2. Mark Thomas & Company, Inc. (District Management Services)
3. First Tech Federal Credit Union (Board of Directors Payroll)
4. AB/JDD Plumbing (Lateral Stoppage – 76 Brooklyn Ave)
5. S&M Engineering, Inc. (Lateral Stoppage – 51 Topeka Ave & Maint on Olive Ave)
6. SCC Registrar of Voters (Appointment Fees)

**6. NEW BUSINESS**

New Business

A. Annual Spring Clean Up Day. Discuss Saturday, May 10 as the date for the annual clean up. Board action required: Confirm May 10th date for Spring Clean Up event.

The board requested for Spring Clean Up Day to be moved to May 17 in lieu of May 10. Flyers will be sent to residents informing them of the Spring Clean Up Day. Staff Member Tanaka recommended including information on the San Jose-Santa Clara wastewater treatment updates on the flyer.

B. Form 700. Review details for 2014 Form 700 filing.

Staff Member Tanaka informed the board all filing for Form 700 need to be completed by April 1, 2014

C. Board Vacancy. Discuss process and current options as well as criteria that can be used to select a board member.

Visitor Tom King has expressed his interest in becoming a member of the Board. Manager Tanaka to research/discuss with Santa Clara County Clerk's office on the process and procedures for the appointment of the board members.

D. SJ-SC Treatment Plant Update

San Jose Treatment Plant has released their 5 year CIP budget. The City has also provided an amount that they will allow for bond financing. Staff Member Tanaka has provided a draft of the district's 5 year financial analysis, which included analysis based on pay as you go and with the maximizing financing. Preliminary analysis indicated that District will need to maximize financing and consider rate increase.

The city requested that District respond by February 20, 2014 in regards to financing needs The Board directed staff to inform City of San Jose that District would like to maximize financing amount.

Old Business

**7. OLD BUSINESS**

- A. Olive Avenue Sewer Project. Update on Olive Avenue Sewer Project.

Staff Member Tanaka reports construction of the Olive Avenue Sewer Project has begun. The estimated time for construction will be 1 month. Residents will be served with a notice 3 days prior to their temporary shut off for lateral connection work.

- B. Enviro-Commercial Sweeping, Inc. Update on street sweeping contract.

Currently Enviro-Commercial has renegotiated a rate of \$23.08 per curb mile (\$300 per sweep). A new contract will need to be executed with this rate should the board agree to keep using Enviro-Commercial. Staff Member Chiu has provided an estimate from GreenWaste for their Sweeping services. GreenWaste service rates will be \$56.45 per curb mile (\$733.85 per sweep).

**Motion:** To prepare contract with Enviro-Commercial at the Rate of \$23.08 per curb mile.

**Move:** Russo   **Second:** Yoder  
**Board vote:**   **Ayes,** Russo, Kaelker-Boor, Yoder  
  **Noes,** None  
  **Absent,** Smith  
  **Abstain,** None

- C. GreenWaste Recovery, Inc. - Facility Tour.

The Board request for a tour on March 6, 2014 at 9:30am. Staff Member Chiu to confirm.

- D. LAFCO Service Report: Respond to questions raised by LAFCO by March 14, 2014 as requested.

Staff Member Tanaka will draft a response to LAFCO letter.

A meeting will be held on March 7 to discuss the options as mentioned in LAFCO's Special District Report with the San Jose. The board has the following questions: Is there a plan to annex? If so, when will it happen? Will West San Carlos development impact annexation?

**8. SUBCOMMITTEE REPORTS**

- A. Subcommittee Reports-None

Subcommittee  
Reports

**9. ADJOURNMENT**

Adjournment

**Motion:** To adjourn meeting at 8.55pm.

**Move:** Russo    **Second:** Yoder

**Board vote:**    **Ayes,** Russo, Kaelker-Boor, Yoder

**Noes,** None

**Absent,** Smith

**Abstain,** None

Approved: March 25, 2014

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

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Michelle Kaelker-Boor, Acting President

District Administrator  
Julie Chiu