

1. CALL TO ORDER

President Kaelker-Boor called the meeting to order at 7:00 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rebecca Yoder, Rene Prupes
Directors Absent: Ken Colson
Counsel Present: None
Staff: Richard Tanaka, Thanh Nguyen, Mark Thomas & Company, Inc.
Visitor: None

Motion: To approve the Agenda.

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes
Noes, None
Absent, Colson

3. PUBLIC COMMENTARY

- A. Visitor Commentary – None
- B. Agency Representatives – Manager Tanaka noted the information of Construction Loan, SRS Loan and Bond financing for City of San Jose CIP projects. He also informed that staff will ensure that staff minutes will be sent out regularly to the Board.
- C. Board Commentary – Director Yoder shared the Green Science flyer to the Board, and she suggested if there is a need to hold 2 regular meetings per month instead one. This discussion will be on the next agenda for Board’s consideration.

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting of February 17, 2015

Motion: To Approve Meeting Minutes from the Regular Meeting of February 17, 2015 with the revision to remove the name of Director Yoder on item 7.E.

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes
Absent, Colson
Abstain, None

5. WARRANTS

- A. Approval of Warrants.
 - 1. First Tech Federal Credit Union (Board of Directors Payroll)
 - 2. Rebecca Yoder (Expenses for CASA)

Call to Order

Roll Call and
Approval of
Agenda

Public
Commentary

Consent Calendar

Warrants

Motion: To Approve two (2) warrants as listed.

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Kaelker-Boor, Russo, Prupes
 Noes, None
 Absent, Colson
 Abstain, Yoder

3. NEW BUSINESS

New Business

6.A. FY2015-16 Sewer Service Charge Rate Increases.

Board discussed the potential of rate increases for FY2015-16 and a date will be scheduled for the Public Hearing at next board meeting.

Motion: Direct staff to work with City of San Jose and continue with rate increases process.

Move: Yoder **Second:** Prupes
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes
 Noes, None
 Absent, Colson
 Abstain, None

6.B. GreenWaste Recovery, Inc. – Annual Report 2014.

Board reviewed the Annual Report 2014 of GreenWaste Recovery, Inc.

7. OLD BUSINESS

Old Business

7.A. District Website – Presentation of new District Website.

President Kaelker-Boor presented the new Website to the Board.

Motion: Approve the New Website to go on-line with revisions and more information such as minutes and agendas from prior years added.

Move: Russo **Second:** Yoder
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes
 Noes, None
 Absent, Colson
 Abstain, None

7.B. Capital Improvement Program (CIPs) Update the status of CIPs.

Manager reported that staff was able to conduct site visits and performed field investigation on 115 properties out of 131 properties. Manager reported that the

backyard pipe replacement is a viable solution at a lower cost than placing the main in the street. Manager recommended the next step, which is to obtain aerial digital mapping for further evaluation.

Motion: Approve staff to obtain aerial digital mapping for cost not to exceed \$25,000.00. If cost is more than \$25,000, manager will bring it back to the Board for approval.

Move: Yoder **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes

Noes, None

Absent, Colson

Abstain, None

7.C. Coastline Water Resources (CLWR)

Staff updated the status of District's mainlines which were cleaned by CLWR. City of San Jose will provide CCTV of District's mainlines to District staff. District staff will then view the videos and report back to the Board on the quality of the cleaning. Board to decide if District would reimburse City for a portion of the cost of the cleaning and CCTV.

7.D. District Sewer Main Maintenance – Update the status of informal bid process to perform annual maintenance.

Staff will finalize quotations to complete all sewer mains.

7.E. 29A Cecil Ave. – Update the status of non-standard cleanout installation. District staff CCTV the lateral and the connection point at this property. The connection point is acceptable. However, the riser has no cap and there is a potential of hazardous materials getting into the sewer system.

Staff will contact the homeowner again regarding this issue and at the same time will contact the property management company for this complex.

8. SUBCOMMITTEE REPORTS

A. Board Subcommittee. - None

9. HOUSEKEEPING ITEMS

- Staff to check if the District has Bylaw

Subcommittee
Report

Housekeeping
Items

10. ADJOURNMENT

Motion: To adjourn meeting at 9.10 pm.

Move: Russo **Second:** Prupes

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes

Noes, None

Absent, Colson

Abstain, None

Approved: April 21, 2015

Respectfully Submitted,
Mark Thomas & Company, Inc.

Michelle Kaelker-Boor, President

District Manager
Richard Tanaka

Adjournment