

**1. CALL TO ORDER**

President Kaelker-Boor called the meeting to order at 7:00 pm.

Call to Order

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Michelle Kaelker-Boor, Keri Russo, Ken Colson, Rene Prupes  
Directors Absent: Rebecca Yoder (Approved at the January 26<sup>th</sup> Board Meeting)  
Counsel Present: None, except for Item 6D – phone conference with Counsel Faught  
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.  
Visitors: Emily Finn, Tracy Cao, Rich Cristina (GreenWaste Recovery, Inc.)

Roll Call and  
Approval of  
Agenda

**Motion:** To approve the Agenda.

**Move:** Russo **Second:** Prupes  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Colson, Prupes  
**Noes,** None  
**Absent,** Yoder

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – None

Public  
Commentary

**4. CONSENT CALENDAR**

- A. Approval of Minutes from the Regular Meeting of March 1, 2016.

Consent Calendar

**Motion:** To Approve Meeting Minutes from the Regular Meeting of March 1, 2016.

**Move:** Russo **Second:** Colson  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Colson, Prupes  
**Noes,** None  
**Absent,** Yoder  
**Abstain,** None

**5. WARRANTS**

- A. Approval of Warrants
  - 1. Mark Thomas & Company, Inc. (District Management Services)
  - 2. First Tech Federal Credit Union (Board of Directors Payroll)
  - 3. Meyers Nave (District Legal Services)

Warrants

**Motion:** To Approve three (3) warrants as listed

**Move:** Colson **Second:** Russo  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Colson, Prupes  
**Noes,** None  
**Absent,** Yoder  
**Abstain,** None

**6. NEW BUSINESS**

New Business

6.A. GreenWaste Recovery, Inc. - Contract Renewal.

Board reviewed and discussed the contract renewal proposal. Board provided feedback to GreenWaste and requested that GreenWaste submit a contract for District review and approval.

6.D. Nextdoor.com Protocols (Item 6.D. in front of Item 6.B.)

**Motion:** To move Item 6.D. in front of Item 6.B.

**Move:** Prupes **Second:** Russo

**Board vote:** **Ayes,** Kaelker-Boor, Russo, Colson, Prupes  
**Noes,** None  
**Absent,** Yoder  
**Abstain,** None

**Motion:** To post BSD on the Nexdoor.com as Public Agency and to form a Nexdoor.com subcommittee with Director Colson as primary committee member and Director Russo as a secondary committee member.

**Move:** Prupes **Second:** Russo

**Board vote:** **Ayes,** Kaelker-Boor, Russo, Colson, Prupes  
**Noes,** None  
**Absent,** Yoder  
**Abstain,** None

6.B. Annual Rate Increase – Move forward with approved 15% increase.

Board discussed to move forward with the approved 15% annual rate increase. Staff to send notice to homeowner for the approved 15% annual rate increase.

6.C. Report on Action of March 10, 2016 TPAC Meeting.

Staff reported the action of March 10, 2016 TPAC Meeting.

6.E. Luther Burbank School Lateral Repair Work.

Staff reported the emergency lateral repair for Luther Burbank School has been completed.

Old Business

**7. OLD BUSINESS**

7.A. GreenWaste Recovery, Inc. – Annual Spring Clean Up Day

Board confirmed Annual Spring Clean Up Day for May 21, 2016. GreenWaste to prepare the draft flyer for District's review. Neon paper will be used for the flyer.

7.B. Form 470 Filing.

All Directors filed Form 470 except Director Yoder. Staff to follow up with Director Yoder for her filing.

7.C. Status Update on the Agreement with City of San Jose – Wastewater Facility.  
TPAC Public Hearing set for March 24, 2016 at 1:30PM

President Kaelker-Boor and Director Colson will attend the TPAC Public Hearing on March 24, 2016.

7.D. Status of District Capital Improvement Program.

Staff reported that the construction contract with Cratus, Inc. for the year 1 CIP project has been executed, notices to property owners have been mailed and that the construction of the pipe rehabilitation on Arleta Avenue and Irving Avenue should be completed around end of April.

**8. SUBCOMMITTEE REPORTS**

**A. Transparency**

Director Prupes will send action items to staff.

**B. District Website**

There were no reports on District website.

**9. HOUSEKEEPING ITEMS**

**A. Update on Housekeeping Items.**

To add Item 8.C. for Nextdoor.com update

**B. Agenda Items for next upcoming meeting.**

- GreenWaste’s contract
- District CIP
- TPAC

**10. ADJOURNMENT**

**Motion:** To adjourn meeting at 10:36 pm.

**Move:** Russo    **Second:** Prupes  
**Board vote:**    **Ayes,** Kaelker-Boor, Russo, Colson, Prupes  
                          **Noes,** None  
                          **Absent,** Yoder  
                          **Abstain,** None

Subcommittee  
Report

Housekeeping  
Items

Adjournment

Approved: April 5, 2016

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Michelle Kaelker-Boor, President

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

District Manager  
Richard Tanaka