

**1. CALL TO ORDER**

Acting President Russo called the meeting to order at 7:00 pm.

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Keri Russo, Rebecca Yoder, Ken Colson, Rene Prupes  
Directors Absent: Michelle Kaelker-Boor (Approved Absent)  
Counsel Present: None  
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.  
Visitors: None

**Motion:** To approve the Agenda.

**Move:** Prupes **Second:** Yoder  
**Board vote:** **Ayes,** Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** Kaelker-Boor

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – None

**4. CONSENT CALENDAR**

- A. Approval of Minutes from the Regular Meeting of April 5, 2016.

**Motion:** To Approve Meeting Minutes from the Regular Meeting of April 5, 2016.

**Move:** Colson **Second:** Yoder  
**Board vote:** **Ayes,** Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** Kaelker-Boor  
**Abstain,** None

**5. WARRANTS**

- A. Approval of Warrants
  - 1. Mark Thomas & Company, Inc. (District Management Services)
  - 2. First Tech Federal Credit Union (Board of Directors Payroll)
  - 3. City of San Jose (TP Q4 – Bonds & SRFL)
  - 4. City of San Jose (TP Q4 – Capital Billing)
  - 5. City of San Jose (TP Q4 – Operations & Maintenance)
  - 6. County Roads and Airports (Encroachment Permit)
  - 7. Able Septic Tank Service (Lateral Repair – 4 Wabash Ave)
  - 8. Roto-Rooter Plumbers (Lateral Cleaning – 331 Irving Ave)

**Motion:** To Approve eight (8) warrants as listed

**Move:** Yoder   **Second:** Prupes  
**Board vote:**   **Ayes,** Russo, Yoder, Colson, Prupes  
                  **Noes,** None  
                  **Absent,** Kaelker-Boor  
                  **Abstain,** None

## **6. NEW BUSINESS**

6.A. Quarterly Expenditure Review.

Directors reviewed the 3<sup>rd</sup> quarter expenditures.

6.B. FY2016-17 Operation Budget

Item was deferred until City of San Jose provides their capital budget for next fiscal year.

6.C. Mailing of 15% Rate Increase Notice.

Staff to draft the notice and send the final copy to Board for review.

## **7. OLD BUSINESS**

7.A. Status of GreenWaste Recovery, Inc. – Contract Renewal.

Directors reviewed and discussed rate smoothing options which GreenWaste offered for the contract renewal. Directors selected option 1 which is at a total increase of 16.62% at a fixed amount over 3 years. Staff will communicate to GreenWaste of the District's preference so that they can incorporate it into contract for District's review and approval.

7.B. Status Update on the Agreement with City of San Jose – Wastewater Facility.

Staff reported and discussed the following on the Agreement with City of San Jose.

1. Two parallel tracks:

- A Task Force was formed at the 4/14/16 TPAC Meeting, with John Gatto and staff from City of San Jose and other tributary agencies to discuss tributaries' issues.
- City of San Jose and Tributary Agencies Counsels will continue with the mediation process

2. BSD Board continues to desire a representation at the TPAC as a committee member.

7.C. Status of District Capital Improvement Program.

Staff reported the status of District Capital Improvement Program. Director Prupes commented that notice should be given to residents as and when the contractor come and leave. She also proposed that the District should coordinate with GreenWaste for not having construction and garbage collection working at the same time.

**8. SUBCOMMITTEE REPORTS**

**A. Transparency**

Staff to prepare resolution on policies for Code of Ethics and District Reserve.

**B. District Website**

There were no reports on District website.

**9. HOUSEKEEPING ITEMS**

**A. Update on Housekeeping Items.**

**9.A.1. Ethics Training Update.**

Ethics Training is still available bi-annually at the County Counsel office. Online training is also one of the options.

**B. Agenda Items for next upcoming meeting.**

- GreenWaste's contract
- San Jose Agreement
- Transparency
- District CIP
- Operation Budget
- Policy on Cleanout

**C. Nextdoor.com Update**

Director Colson and Russo to develop a policy on how to post and respond on Nextdoor.com

**10. ADJOURNMENT**

**Motion:** To adjourn meeting at 8:15 pm.

**Move:** Colson **Second:** Yoder

**Board vote:** **Ayes,** Russo, Yoder, Colson, Prupes

**Noes,** None

**Absent,** Kaelker-Boor

**Abstain,** None

Approved: May 3, 2016

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

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Keri Russo, Acting President

District Manager  
Richard Tanaka