

1. CALL TO ORDER

Call to Order

President Kaelker-Boor called the meeting to order at 7:05 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll Call and
Approval of
Agenda

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rebecca Yoder, Ken Colson, Rene Prupes
Directors Absent: None
Counsel Present: None
Staff: Richard Tanaka, Thanh Nguyen, Mark Thomas & Company, Inc.
Visitor: None

Motion: To approve the Agenda.

Move: Prupes **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes
Noes, None
Absent, None

3. PUBLIC COMMENTARY

Public
Commentary

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – Director Yoder requested that she would like to end the meeting by 9.00 p.m.

4. CONSENT CALENDAR

Consent Calendar

- A. Approval of Minutes from the Regular Meeting of March 10, 2015

Motion: To Approve Meeting Minutes from the Regular Meeting of March 10, 2015.

Move: Russo **Second:** Yoder
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes
Absent, None
Abstain, Colson

5. WARRANTS

Warrants

- A. Approval of Warrants.
 - 1. Enviro-Commercial Sweeping (District Street Sweeping Service)
 - 2. Mark Thomas & Company, Inc. (District Management Services)
 - 3. First Tech Federal Credit Union (Board of Directors Payroll)
 - 4. City of San Jose (2014-15 Q4 Treatment Plant Payments)
 - 5. Able Septic Tank Service (Lateral Stoppage – 190 Boston Ave)
 - 6. Meyers Nave (District Legal Services)
 - 7. Luther Burbank School District (Library Booking Fee)

Motion: To Approve seven (7) warrants as listed.

Move: Yoder **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
 Noes, None
 Absent, None
 Abstain, None

6. NEW BUSINESS

6.A. Board Elections.

Staff to verify with Registrar of Voter for the term of President Kaelker-Boor. This item will be deferred to next meeting.

New Business

6.B. Resolution No. 251 – A Resolution to Request and Consent to Consolidation of Election.

This item will be deferred to next meeting.

6.C. GreenWaste Recovery, Inc. – 2015-2016 Outreach Plan.

Board reviewed the 2015-16 Outreach Plan and commented if there is a need to increase the dumpster day from one to two.

6.D. Regular Board Meeting – Discussion of changing board meetings to twice a month in lieu of one meeting.

Motion: Adopt Resolution No. 252 to change board meetings to twice a month, first and third Tuesdays, through March 2016.

Move: Russo **Second:** Yoder
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes
 Noes, None
 Absent, None
 Abstain, None

6.E. Mark Thomas & Company, Inc. – Revised contract with a newly added section 4.4.8. District Counsel, Jennifer Faught, was on a conference call for this item.

Motion: Approve revised contract of Mark Thomas & Company, Inc.

Move: Colson **Second:** Yoder
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes
 Noes, None
 Absent, None
 Abstain, None

6.F. FY2014-15 Q3 Expenditure Review.

Board reviewed the financial report and commented the following:

- Repair lateral at 190 Boston Avenue and record cost under \$15,000 Emergency Fund.
- To increase budget on conference and per diem.

7. OLD BUSINESS

7.A. FY2015-16 Sewer Service Charge Rate Increases

Old Business

Board discussed the Sewer Service Charge Rate Increases analysis prepared by the staff. Board is in concurrence with the staff's recommendation for a 15% rate increase per year and to extend the terms of the rate increase for next 5 fiscal years.

Motion: Approve Resolution No. 260 to set Public Hearing for Rate Increases on June 16, 2015.

Move: Colson **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

Noes, None

Absent, None

Abstain, None

7.B. District Website

Staff reported that the new District Website went on live on Monday, April 20, 2015. Status of the CIPs and draft CIPs Power Point presentation will be posted on the website. President Kaelker-Boor will set up a meeting with the District staff for updating the website.

7.C. Capital Improvement Program (CIPs)

Staff reported that the digital topographic mapping was authorized to proceed. Aerial flight was completed and digital mapping is underway. Once mapping is completed, staff will perform additional engineering work to confirm backyard replacement options is a viable and feasible solution. This updated information, together with the Zone B CIP will be presented in conjunction with the June Public Hearing for rate increase consideration. Staff recommended the Board to complete the First Phase of the CIP, budgeted at \$150,000 for this summer. Staff will also investigate availability of SRF (State Revolving Fund) loan to fund major CIP once District CIP program is finalized.

7.D. Coastline Water Resources (CLWR)

Staff updated the status of the District mainlines which were cleaned by CLWR.

Motion: Approve Staff to proceed with cleaning the remaining pipes and re-servicing portion of CLWR pipe section at a cost of \$10,000 and reimburse \$7,500 to City of San Jose for cleaning the District pipes.

Move: Yoder **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

Noes, None

Absent, Colson

Abstain, None

7.E. 29 A Cecil Ave.

Staff reported that a permit has been issued to 29 Cecil Ave and inspection has been completed.

8. SUBCOMMITTEE REPORTS

- A.** Board Subcommittee. – None
- B.** Transparency - None

Subcommittee
Report

9. HOUSEKEEPING ITEMS

- Staff to remove Director Russo’s email from Special District Association distribution list

Housekeeping
Items

10. ADJOURNMENT

Motion: To adjourn meeting at 9:10 pm.

Move: Russo **Second:** Yoder

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes
Noes, None
Absent, None
Abstain, None

Adjournment

Approved: May 5, 2015

Respectfully Submitted,
Mark Thomas & Company, Inc.

Michelle Kaelker-Boor, President

District Manager
Richard Tanaka