

1. CALL TO ORDER

President Kaelker-Boor called the meeting to order at 7:04 pm.

Call to Order

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Michelle Kaelker-Boor, Keri Russo Rebecca Yoder, Ken Colson, Rene Prupes
Directors Absent: None
Counsel Present: Jennifer Faught (Meyers/Nave) on phone conference for the closed session
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.
Visitors: None

Roll Call and Approval of Agenda

Motion: To approve the Agenda.

Move: Prupes **Second:** Russo
Board vote: Ayes, Kaelker-Boor, Russo, Yoder, Colson, Prupes
Noes, None
Absent, None

3. PUBLIC COMMENTARY

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – None

Public Commentary

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting of March 22, 2016

Consent Calendar

Motion: To Approve Meeting Minutes from the Regular Meeting of March 22, 2016.

Move: Russo **Second:** Colson
Board vote: Ayes, Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, None
Abstain, Yoder

Closed Session

5. CLOSED SESSION

- 5.A. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

Closed session discussion commenced at 7:12 pm and ended at 8:18 pm. No reportable action taken at the closed session.

6. NEW BUSINESS

New Business

6.A. Arleta and Irving Construction Project – Policy on lateral replacement (Install clean-out or not).

Directors discussed and approved the installation of property line cleanout as part of the District CIP program, if the lower lateral needs to be replaced. The cost of cleanout will be back-charged to property owner via a tax roll collection on a four year payment plan. Staff to work with District Counsel to develop a policy.

Motion: Approve to install property line cleanout on lateral replacement and to develop a policy.

Move: Yoder **Second:** Prupes

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

Noes, None

Absent, None

Abstain, None

6.B. General Board Member and Staff Work-load Check-in.

Directors discussed underlying potential frustrations with the added hours and meetings being spent by the staff and Board members. Directors discussed many accomplishments made in the past few years.

Other Directors commented that President Kaelker-Boor is doing a great job and working well with the staff members. Directors would like to keep meeting twice a month for now but meeting can be cancelled if District Manager and President concur that a meeting is not warranted. Directors also concurred that meetings should end no later than 10:00 pm as long as critical items are covered and non-critical items can be differed to the next meeting.

6.C. BSD Succession Planning.

Directors discussed a need to plan for future Board Member recruitment. Director Russo advised that she will retire at the end of her term. President Kaelker-Boor also mentioned that she may retire at the end of her term. Manager Tanaka advised the Board that Mark Thomas & Co. Inc. will continue to provide and support District with a qualified staff.

6.D. BSD future rate increase requirements and needs.

Directors reviewed and discussed the future rate increase needs in order to continue to pay for treatment plant expenses and District CIP program. For the current year, the approved 15% rate increase will be implemented, but in the future, there may be a need to reconsider rate increases or other decisions to reduce expenses. President Kaelker-Boor and Director Colson will meet Senator Beall.

7. OLD BUSINESS

Old Business

7.A. GreenWaste Recovery, Inc. - Contract Renewal and Franchise Fee.

Staff reported that Green Waste Recovery, Inc. is still working on the contract renewal. Staff reported there was no franchise fee in the original contract.

7.B. GreenWaste Recovery, Inc. – Annual Spring Clean Up Day.

Board reviewed and commented both on the flyer and the dumpster locations map. District staff to make changes and send it to GreenWaste Recovery, Inc. for mailing.

7.C. Status Update on District Capital Program.

Staff reported that the construction on the Arleta Avenue and Irving Avenue is well underway and making a good early completion.

8. SUBCOMMITTEE REPORTS

Subcommittee Report

A. Transparency

No updates.

B. District Website

No updates.

9. HOUSEKEEPING ITEMS

Housekeeping Items

A. Update on Housekeeping Items.

- Update on District Budget
- Update on Ethics Training

B. Agenda Items for next upcoming meeting.

No updates.

C. Nexdoor.com Update.

Staff will provide District map shapefiles to Nextdoor.com.

10. ADJOURNMENT

Adjournment

Motion: To adjourn meeting at 9:45 pm.

Move: Russo **Second:** Prupes

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

Noes, None

Absent, None

Abstain, None

Approved: April 19, 2016

Respectfully Submitted,
Mark Thomas & Company, Inc.

Keri Russo, Acting-President

District Manager
Richard Tanaka