

**1. CALL TO ORDER**

President Kaelker-Boor called the meeting to order at 7:03 pm.

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Michelle Kaelker-Boor, Keri Russo Rebecca Yoder, Ken Colson, Rene Prupes  
Directors Absent: None  
Counsel Present: Jennifer Faught (Meyers & Nave) on phone conference for the closed session  
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.  
Visitors: None

**Motion:** To approve the Agenda.

**Move:** Prupes **Second:** Russo  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** None

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – None

**4. CLOSED SESSION**

**4.A. Conference with Legal Counsel – Anticipated Litigation**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

Closed session discussion commenced at 7:05 pm and ended at 7:26 pm. Reportable action: Board authorized initiation of litigation.

**5. CONSENT CALENDAR**

- A. Approval of Minutes from the Regular Meeting of April 19, 2016

**Motion:** To Approve Meeting Minutes from the Regular Meeting of April 19, 2016.

**Move:** Russo **Second:** Yoder  
**Board vote:** **Ayes,** , Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** None  
**Abstain,** Kaelker-Boor

**6. NEW BUSINESS**

6.A. Review and Certify Sewer System Management Plan (SSMP).

Directors reviewed and certified SSMP dated May 3, 2016 with the adoption of the Resolution No. 255.

**Motion:** Adopt Resolution No. 255.

**Move:** Russo   **Second:** Yoder  
**Board vote:**   **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
                  **Noes,** None  
                  **Absent,** None  
                  **Abstain,** None

6.B. Set a date for Public Hearing on FY2016-17 Taxroll collection for June 21, 2016.

**Motion:** Set a date for Public Hearing on FY2016-17 Taxroll collection for June 21, 2016.

**Move:** Yoder   **Second:** Russo  
**Board vote:**   **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
                  **Noes,** None  
                  **Absent,** None  
                  **Abstain,** None

6.C. Communication – Audit Finding/Report of the San Jose Recycled Water Program needs more Financial Oversight.

Directors reviewed the report and ordered it be noted and filed

6.D. GreenWaste Recovery, Inc. – January – March 2016 Quarterly Report.

Directors reviewed the report. Director Russo reported that there are some waste piles of yard trimmings left on the street near the curb at 2025 and 2035 Olive Ave for at least a week. Staff to report it to GreenWaste.

**7. OLD BUSINESS**

7.A. GreenWaste Recovery, Inc. - Contract Renewal.

Staff reported that the renewal contract for Green Waste Recovery, Inc. is being prepared and should be ready for approval at the next meeting, subject to review first by the District Manager and Counsel.

7.B. Annual Spring Clean Up Day.

Directors discussed the final strategy work plan and commented the dumpster locations.

Staff to revise the dumpster map and provide name tags, yellow vests, hardhats and the contact list of the Clean Up day supervisor to the Directors. Director Colson will post the flyer on the Nexdoor.com. If multi-family residents did not receive flyers, they can call the District office to get the flyers.

7.C. 15% Rate Increase Notice.

Directors reviewed and approved the notice. Staff to mail out notice.

**Motion:** Approve the 15% Rate Increase Notice.

**Move:** Colson **Second:** Yoder

**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** None  
**Abstain,** None

7.D. Status Update on the Agreement with City of San Jose – Wastewater Facility

Staff reported that the a protest letter with the 4th quarter payment will be sent to the City on May 20, 2016

7.E. Status of District Capital Improvement Program.

Staff reported the status of Irving and Arleta construction work. Manager Tanaka will work with District Counsel to implement a policy on installing a property line cleanout. Staff also reported that SRFL funding application for Area A – Backyard Sewer Main Rehabilitation Project has been filed with the State.

## **8. SUBCOMMITTEE REPORTS**

### **A. Transparency**

Staff reported that the resolutions for Code of Ethics and Reserve Policy will be on next agenda for approval.

### **B. District Website**

President Kaelker-Boor to post the information of Annual Spring Clean Up Day and Public Hearing for Taxroll Collection on the website.

## **9. HOUSEKEEPING ITEMS**

### **A. Update on Housekeeping Items.**

- Staff to update on Ethics Training later this year.

B. Agenda Items for next upcoming meeting.

- Arleta and Irving Project Closeout
- Resolutions for Reserve Policy and Code of Ethics
- Nextdoor.com
- Annual Spring Clean Up Day
- SB272 Posting Requirement

C. Nexdoor.com Update.

Director Colson to follow up on the Nextdoor.com update.

**10. ADJOURNMENT**

**Motion:** To adjourn meeting at 8:32 pm.

**Move:** Russo    **Second:** Prupes

**Board vote:**    **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

**Noes,** None

**Absent,** None

**Abstain,** None

Approved: May 17, 2016

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Michelle Kaelker-Boor, President

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

District Manager  
Richard Tanaka