

1. CALL TO ORDER

President Kaelker-Boor called the meeting to order at 7:06 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Michelle Kaelker-Boor, Keri Russo, Ken Colson, Rene Prupes
Directors Absent: Rebecca Yoder
Counsel Present: None
Staff: Richard Tanaka, Thanh Nguyen, Mark Thomas & Company, Inc.
Visitor: None

Motion: To approve the Agenda.

Move: Russo **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder

3. PUBLIC COMMENTARY

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – Director Russo commented on garbage and illegal dumping. Illegal dumping or garbage that has been out on the curb for more than a week should receive notice of violation. If any directors notice this violation, director should contact the staff. District inspector will perform drive-thru on a regular basis.

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting of April 21, 2015

Motion: To Approve Meeting Minutes from the Regular Meeting of April 21, 2015.

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes
Noes, None
Absent, Yoder
Abstain, None

5. NEW BUSINESS

- 5.A. Board Elections.

Board reviewed the upcoming November Elections. District Secretary executed Specification of the Election Order. The District Manager executed Election Information Sheet. Staff to provide Election information to the Directors Prupes and Colson.

- 5.B. Resolution No. 251 – A Resolution to Request and Consent to Consolidation of Election.

Call to Order

Roll Call and
Approval of
Agenda

Public
Commentary

Consent Calendar

New Business

Motion: Adopt Resolution No. 251

Move: Colson **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes

Noes, None

Absent, Yoder

Abstain, None

- 5.C. District to consider becoming member of Santa Clara County Special District Association. Director Colson may attend the Association's future meetings as a member of the public and will monitor the agenda and minutes of the Special District's Association. District may reconsider joining in the future based on information Director Colson gathers at the meetings. At the current time, District expresses no interest in joining the Association.

Motion: Not to join Santa Clara County Special District Association.

Move: Colson **Second:** Prupes

Board vote: **Ayes,** Kaelker-Boor, Russo, Colson, Prupes

Noes, None

Absent, Yoder

Abstain, None

- 5.D. Information for certificate and training programs offered by California Special District Association and Special District Leadership Foundation.

Board reviewed the certificate and training programs and expressed an interest in the District Transparency Certificate of Excellence.

- 5.E. Updates on District Insurance.

Based on the revised contract between Mark Thomas and Company, Inc. and the District, insurance carrier informed the District that there would be no additional insurance premium for this change.

Old Business

6. OLD BUSINESS

- 7.A. Capital Improvement Programs (CIPs)

Staff presented an update on the District capital improvement program and the updated CIP exhibit. Staff will continue to perform preliminary engineering to develop design, cost, and construction phasing/implementation to be presented at the Public Hearing on June 16, 2015.

Subcommittee
Report

7. SUBCOMMITTEE REPORTS

- A. Transparency

Directors discussed a need to be transparent. First goal is to develop overall district transparency goals and objectives. Second goal is to get Transparency Certification

from Special District Association. Committee members Prupes and Yoder will develop agenda topics and work with the staff to get the Transparency Certification. Staff to gather application and transparency package to the Board for review.

Housekeeping
Items

B. District Website

President Kaelker-Boor will meet with District staff for future updating the website. Board also commented that on going and complete action plan should be posted on the website.

Adjournment

8. HOUSEKEEPING ITEMS

- District received one protest letter for the rates increase from 507 Raymond Ave. Staff to send letter to invite the property owner to attend the public hearing.

9. ADJOURNMENT

Motion: To adjourn meeting at 8:28 pm.

Move: Colson **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, , Colson, Prupes
Noes, None
Absent, Yoder
Abstain, None

Approved: May 19, 2015

Respectfully Submitted,
Mark Thomas & Company, Inc.

Michelle Kaelker-Boor, President

District Manager
Richard Tanaka