

1. CALL TO ORDER

President Kaelker-Boor called the meeting to order at 7:06 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rebecca Yoder, Ken Colson
Directors Absent: None
Counsel Present: Jennifer Faught, Rick Phillips by Teleconference
Staff: Richard Tanaka, Shirley Ho, Mark Thomas & Company, Inc.

President Kaelker-Boor recommended to move Agenda Item 9.A closed session after the Item 3. Public Commentary.

Motion: To move the Agenda Item 9.A closed session after the Item 3 Public Commentary and approve the Agenda.

Move: Colson **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson
Noes, None
Absent, None

3. PUBLIC COMMENTARY

- A. Visitor Commentary – Resident Sahnazis expressed to the Board that he would dismiss the case if the Board release him from GreenWaste.
- B. Agency Representatives – Manager Tanaka informed that the item for 190 Boston was not included in this agenda and the item will be added to the next meeting. He also announced that Julie Chiu has resigned from Mark Thomas & Co.
- C. Board Commentary – President Kaelker-Boor requested to be notified whenever staff is resigned. She also suggested adding an item such as keeping track of Form 700 and Ethics Training in the future meeting. Director Colson mentioned that the streets which on one side parking have not been cleaned by the street sweeper.

9. CLOSED SESSION (Moved Item)

- A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Sahnazis v. Burbank Sanitary District

After discussion, Board unanimously declined Sahnazis request. President Kaelker-Boor informed Resident Sahnazis for the decision right after the closed session.

Call to Order

Roll Call and
Approval of
Agenda

Public
Commentary

Closed Session

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting from June 17, 2014

Motion: To Approve Meeting Minutes from the Regular Meeting of June 17, 2014.

Move: Yoder **Second:** Russo

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson
Noes, None
Abstain, None

Consent Calendar

5. WARRANTS

- A. Approval of Warrants.

1. Enviro-Commercial Sweeping (District Street Sweeping Services)
2. Mark Thomas & Company, Inc. (District Management Services)
3. First Tech Federal Credit Union (Board of Directors Payroll)
4. Meyer Nave (District Legal Services)
5. City of San Jose (2014-15 Q1 Treatment Plant Payment)
6. Alliant Insurance Services, Inc. (District Insurance Premium)
7. Local Agency Formation Commission (Share of Costs for FY2014-15)

Motion: To Approve seven (7) warrants as listed.

Move: Russo **Second:** Yoder

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson
Noes, None
Absent, None
Abstain, None

Warrants

6. NEW BUSINESS

- A. Quarterly Expenditure Review. Manager Tanaka reported the final financial report for the FY2013-14.
- B. Biennial District Audit. Board reviewed the Biennial Audit Engagement letter and President Kaelker-Boor signed the letter.
- C. 2014 Biennial Review for Conflict of Interest Code. Manager Tanaka reported that he will draft the review for District Counsel for review.

New Business

7. OLD BUSINESS

- A. Condition Assessment Report. Manager Tanaka reported that the report is a preliminary report and will need to discuss more in details at the next meeting. He also commented that 40% of the pipelines are coded at category 5 which require immediate action plus another 40% of the pipelines are at category 3 - 4 which may become 5 in the near future. He will prepare a CIP plan for the Board to review at the next meeting.

Old Business

B. Report on LAFCO meeting with San Jose, held June 11, 2014. Board reviewed the letter and authorized president to sign the letter.

Motion: To authorize President Kaelker-Boor to sign the LAFCO letter.

Move: Russo **Second:** Yoder

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson

Noes, None

Absent, None

Abstain, None

8. SUBCOMMITTEE REPORTS

Director Yoder informed that she will set up a date with Soren Spies for updating the District Website. She also added that she will send out the instruction to the Board on how to login and reply email by using District email.

10. ADJOURNMENT

Motion: To adjourn meeting at 9.25 pm.

Move: Colson **Second:** Russo

Board vote: **Ayes,** Russo, Kaelker-Boor, Yoder, Colson

Noes, None

Absent, None

Abstain, None

Approved: August 19, 2014

Michelle Kaelker-Boor, President

Respectfully Submitted,
Mark Thomas & Company, Inc.

District Manager
Richard Tanaka

Subcommittee
Reports

Adjournment