

1. CALL TO ORDER

President Kaelker-Boor called the meeting to order at 7:02 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Michelle Kaelker-Boor, Keri Russo, Ken Colson
Directors Absent: Rebecca Yoder, Rene Prupes (Absent Approval at the meeting of 5/17/16 and 7/5/16 respectively)
Counsel Present: None
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.
Visitors: Frank Weigel, Emily Finn (GreenWaste Recovery, Inc.)

Motion: To approve the Agenda.

Move: Colson **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson
Noes, None
Absent, Yoder, Prupes

3. PUBLIC COMMENTARY

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – None

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting of July 5, 2016.

Motion: To Approve Meeting Minutes from the Regular Meeting of July 5, 2016.

Move: Russo **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson
Noes, None
Absent, Yoder, Prupes
Abstain, None

5. WARRANTS

- A. Approval of Warrants
 - 1. Mark Thomas & Company, Inc. (District Management Services)
 - 2. First Tech Federal Credit Union (Board of Directors Payroll)
 - 3. Alliant Insurance Services, Inc. (District Insurance Premium)
 - 4. City of San Jose (Treatment Plant Operations & Maintenance Q1 2016-17)
 - 5. City of San Jose (Treatment Plant Capital Billing Q1 2016-17)

Motion: To Approve five (5) warrants as listed with the letter of protest to be attached to City of San Jose Capital Billing.

Move: Russo **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson

Noes, None
Absent, Yoder, Prupes
Abstain, None

Move Item 7.A in front of Item 6.A.

Motion: To Move Item 7.A in front of Item 6.A

Move: Russo **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson
Noes, None
Absent, Yoder, Prupes
Abstain, None

7.A. Status of GreenWaste Recovery, Inc. – Contract Renewal

Board reviewed and approved the renewal contract. Board and Greenwaste can try a trial period of garbage pick-up time starting at 6:00am. Staff to look into County ordinance in regards to noise compliance.

Motion: To Approve the Renewal Contract for GreenWaste Recovery, Inc.

Move: Colson **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson
Noes, None
Absent, Yoder, Prupes
Abstain, None

Motion: To Approve Resolution #260

Move: Russo **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson
Noes, None
Absent, Yoder, Prupes
Abstain, None

6. NEW BUSINESS

6.A. Quarterly Expenditure Review.

Board reviewed the fourth quarter expenditure for FY2015-16. Staff to prepare and present the cash flow projection based on actual year end basis and estimated upcoming expenses and revenue at the next meeting.

6.B. Biennial District Audit.

Staff reported 2 proposals were received for the Biennial District Audit, Vargas & Company and Patel & Associates. Staff recommendation is to select Patel & Associates for the upcoming audit.

Motion: Select Patel & Associates to prepare the District Audit Report for FY2014-15 & FY2015-16

Move: Russo **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson
 Noes, None
 Absent, Yoder, Prupes
 Abstain, None

6.C. 2016 Biennial Review for Conflict of Interest Code.

Staff reported that the Biennial Review for Conflict of Interest Code is due for filing on September 1 and due for approval on November 1, 2016.

7. OLD BUSINESS

7.B. Update Report on Annual Clean-up.

Item was deferred to next meeting.

7.C. Status Update on the Agreement with City of San Jose – Wastewater Facility.

Staff updated the following items related to the Agreement with City of San Jose.

- San Jose’s position on the denial of State Revolving Fund Loans City of Milpitas and other tributary agencies
- Potential new claim and potential Public Records Request
- Mediation Process

7.D. Status of District Capital Improvement Program.

Staff will provide a status update of the CIP 10-year plan at the next meeting.

For the completion of SRFL Funding a Cultural Resource Report is required. The Board approved PAR Environmental Services to prepare the required cultural report. Staff also advised that notices will be prepared and sent for homeowners that there is a possibility needed to enter to their backyard for District CIP projects.

8. SUBCOMMITTEE REPORTS

A. Transparency

Staff reported that the Transparency packet has been submitted to Special District Leadership Foundation on 07/12/2016.

B. District Website

No updates

9. HOUSEKEEPING ITEMS

A. Update on Housekeeping Items.

No updates

B. Agenda Items for next upcoming meeting:

- Updated Cash Flow Projections Graph
- GreenWaste – Follow Up on Clean-up Day
- District CIP
- Agreement with City of San Jose

C. Nextdoor.com Update

No updates

10. ADJOURNMENT

Motion: To adjourn meeting at 8:36 pm.

Move: Russo **Second:** Colson
Board vote: **Ayes,** Kaelker-Boor, Russo, Colson
 Noes, None
 Absent, Yoder, Prupes
 Abstain, None

Approved: August 16, 2016

Michelle Kaelker-Boor, President

Respectfully Submitted,
Mark Thomas & Company, Inc.

District Manager
Richard Tanaka