BURBANK SANITARY DISTRICT **MINUTES OF REGULAR MEETING**
BOARD OF DIRECTORS **July 20, 2010**

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1. CALL TO ORDER

Call to Order

President Yoder called the meeting to order at 7:08 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll Call and Approval of Agenda

Directors Present: Michael Yoder, John Marke, Soren Spies, Keri Russo
Directors Absent: Bruce Smith (notified via email)
Counsel Present: None
Staff: Donald Toy, Mark Thomas & Company, Inc.

Motion: To approve the agenda.
Move: Marke **Second:** Russo
Board vote: **Ayes,** Yoder, Marke, Spies, Russo **Noes,** None
Absent, Smith

3. PUBLIC COMMENTARY

Public Commentary

A. Visitor Commentary – None.
B. Agency Representatives – Staff reported that recent annexations of properties into the City of San Jose have resulted in the main trunk sewer line in W. San Carlos Street under the jurisdiction of the City. Staff will contact the City to discuss arrangements for sewer line cleaning and maintenance. Staff was directed to add this item to the next agenda.
C. Board Commentary – None.

4. CONSENT CALENDAR

Consent Calendar

Motion: To Approve Minutes from the Regular Meeting of 06/15/10.
Move: Spies **Second:** Marke
Board vote: **Ayes,** Marke, Spies, Russo **Noes,** None
Absent, Smith
Abstain, Yoder

5. WARRANTS

Warrants

A. Approval of Warrants.

1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
2. Mark Thomas & Company, Inc. District Management Services.
3. Addison Avenue Credit Union. Board of Directors Payroll.
4. ABLE Underground. Lateral Sewer Stoppage.
5. Santa Clara County Integrated Waste Management. FY 2009-10 Q4 Payment.
6. City of San Jose. Q1 FY 2010-11 O&M and Capital Treatment Plant Payments.

Motion: To approve six (6) warrants as listed.
Move: Spies **Second:** Marke
Board vote: **Ayes,** Yoder, Marke, Spies, Russo **Noes,** None
Absent, Smith

6. NEW BUSINESS

New Business

A. FY 2009-10 Expenditures. The Board reviewed the annual expenditure report. Each budget item was reviewed to compare projected costs versus actual expenditures. Items that varied from the projected values were discussed. Overall, the District expended less than the total projected budget, due to various factors that were discussed.

7. OLD BUSINESS

Old Business

A. Treatment Plant Tour. Staff reviewed details regarding the upcoming tour of the San Jose/Santa Clara Water Pollution Control Plant.

8. SUBCOMMITTEE REPORTS – Director Spies reported that the website is updated.

Subcommittee Reports

9. ADJOURNMENT: Next meeting is rescheduled due to conflicts with the Cupertino Sanitary District Board Meeting on Tuesday, August 17, 2010.

Adjournment

The BSD Board meeting will be held on Thursday, August 19, 2010 at 7:00pm.

Motion: To adjourn meeting.
Move: Marke **Second:** Smith
Board vote: **Ayes,** Yoder, Marke, Spies, Russo **Noes,** None
Absent, Smith

Approved: August 19, 2010

Respectfully Submitted,
Mark Thomas & Company, Inc.

District Manager – Engineer
Donald Toy, Administrator

Michael E. Yoder, President