

1. CALL TO ORDER

President Kaelker-Boor called the meeting to order at 7:08 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rene Prupes, Rebecca Yoder (via conference call)
Directors Absent: Ken Colson (Excused absence – notified via email on August 12, 2016)
Counsel Present: None
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.
Visitors: Kevin Martinez, Jimmy Pula, Tracy Adams (GreenWaste Recovery, Inc.)

Motion: To approve the Agenda with moved Item 6.A. and 7.A. after the Item 4.A.

Move: Prupes **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Prupes, Yoder
Noes, None
Absent, Colson

3. PUBLIC COMMENTARY

- A. Visitor Commentary – Tracy Adams from GreenWaste Recovery thanked the Board for renewing the service contract.
- B. Agency Representatives – None
- C. Board Commentary – None

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting of July 19, 2016.

Motion: To Approve Meeting Minutes from the Regular Meeting of July 19, 2016.

Move: Russo **Second:** Prupes
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes
Noes, None
Absent, Colson
Abstain, None

6. New Business (Moved Item)

- 6.A. GreenWaste Recovery, Inc. – April – June 2016 Quarterly Report.

Board reviewed the GreenWaste Recovery, Inc. quarterly report and requested GreenWaste to verify numbers in the Table, “Summary of Tons Collected”.

7. Old Business (Moved Item)

- 7.A. Follow up on Annual Clean Up Day.

Board discussed follow up on Annual Clean Up Day with Kevin Martinez and Jimmy Pula. The following topics were discussed to improve next year’s clean up day:

- Dumpster locations should be consolidated from 12 locations to 4 to 6 locations.
- GreenWaste to provide signage and safety cones at E-Waste and Compost site.
- GreenWaste to investigate opportunities with Goodwill or Hope Services on donation for usable items.

Final decisions for next year clean-up will be confirmed early next year to finalize clean-up day implementation plan.

5. WARRANTS

A. Approval of Warrants

1. Mark Thomas & Company, Inc. (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Meyers Nave (District Legal Services)
4. County Roads & Airports (Encroachment Permit – Arleta & Irving Project)

Motion: To Approve four (4) warrants as listed.

Move: Yoder **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes
 Noes, None
 Absent, Colson
 Abstain, None

7. OLD BUSINESS

7.B. Update on District Cash Flow Projection.

Item 7.B combined with 7.D.

7.C. Status Update on the Agreement with City of San Jose – Wastewater Facility.

Staff updated the following items related to the Agreement with City of San Jose.

- FY2016-17 Quarterly CIP Billings
- Mediation Process

7.D. Status of District Capital Improvement Program.

Board reviewed the chart for the District Cash Flow Projection. Staff reported that a meeting with the State Water Resource Control Board for the SRFL loan was held. Based on this meeting, it was determined that the BSD application should be modified to include the entire 10 year CIP projects. Staff will update the application and reported that the whole application process will take approximately 4 months. Staff also will find out the requirements required to submit as a grant in lieu of a loan. Staff to provide the update at the next meeting.

8. SUBCOMMITTEE REPORTS

A. Transparency

Staff reported that the application for Transparency Certificate has been approved. Staff to provide press release notices to the media. Staff to also post the certificate on the website once the certificate is received.

B. District Website

No updates

9. HOUSEKEEPING ITEMS

A. Update on Housekeeping Items.

No updates

B. Agenda Items for next upcoming meeting:

- Grant Application Process
- District CIP
- Tributary Agencies 8/24 Groundbreaking update

C. Nextdoor.com Update

No updates

10. ADJOURNMENT

Motion: To adjourn meeting at 9:00 pm.

Move: Russo **Second:** Prupes

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes

Noes, None

Absent, Colson

Abstain, None

Approved: September 6, 2016

Michelle Kaelker-Boor, President

Respectfully Submitted,
Mark Thomas & Company, Inc.

District Manager
Richard Tanaka