**BURBANK SANITARY DISTRICT** **MINUTES OF SPECIAL MEETING**
**BOARD OF DIRECTORS** **August 19, 2010**

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## 1. CALL TO ORDER

Call to Order

President Yoder called the meeting to order at 7:03 pm.

## 2. ROLL CALL AND APPROVAL OF AGENDA

Roll Call and Approval of Agenda

Directors Present: Michael Yoder, John Marke, Keri Russo, Bruce Smith (via phone)
Directors Absent: Soren Spies (notified via email)
Counsel Present: None
Staff: Donald Toy, Mark Thomas & Company, Inc.

**Motion:** To approve the agenda.
**Move:** Marke **Second:** Russo
**Board vote:** **Ayes,** Yoder, Marke, Russo, Smith **Noes,** None
**Absent,** Spies

## 3. PUBLIC COMMENTARY

Public Commentary

A. Visitor Commentary – None.
B. Agency Representatives – None.
C. Board Commentary – None.

## 4. CONSENT CALENDAR

Consent Calendar

**Motion:** To Approve Minutes from the Regular Meeting of 07/20/10.
**Move:** Marke **Second:** Russo
**Board vote:** **Ayes,** Yoder, Marke, Russo **Noes,** None
**Absent,** Spies
**Abstain,** Smith

## 5. WARRANTS

Warrants

A. Approval of Warrants.

1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
2. Mark Thomas & Company, Inc. District Management Services.
3. Addison Avenue Credit Union. Board of Directors Payroll.
4. $15 Sewer and Drain. Lateral Sewer Stoppage- 426 Laswell Ave.

**Motion:** To approve four (4) warrants as listed.
**Move:** Marke **Second:** Russo
**Board vote:** **Ayes,** Yoder, Marke, Russo, Smith **Noes,** None
**Absent,** Spies

## 6. NEW BUSINESS

New Business

A. FY 2010-11 Preventative Maintenance. Staff reported that a call had been made to the City of San Jose regarding the cleaning of the main sewer lines on W. San Carlos Ave. Staff is waiting for a response from the City.

**6. NEW BUSINESS (continued)**

New Business

B. GreenWaste MRF Tour. Staff reported that GreenWaste Recovery (GWR) could provide the Board a tour of their MRF facility on weekdays. Tours accommodate a maximum of ten people and begin at 9-10am and usually take two hours to complete. Director Smith has toured the facility previously and will not participate. Staff will organize the tour for the other four directors and district counsel.

**7. OLD BUSINESS**

Old Business

A. FY 2010-11 Sewer Service Charges. Staff reported that the sewer service charges had been submitted on time to the County.

B. Treatment Plant Tour. Staff and Directors discussed their recent tour of the San Jose/Santa Clara Water Pollution Control Plant.

**8. SUBCOMMITTEE REPORTS –** None.

Subcommittee Reports

**9. ADJOURNMENT:**

Adjournment

***The next BSD Board meeting will be held on Tuesday, September 21, 2010 at 7:00pm.***

**Motion:** To adjourn meeting.
**Move:** Russo **Second:** Marke
**Board vote:** **Ayes,** Yoder, Marke, Russo, Smith **Noes,** None
**Absent,** Spies

Approved: September 21, 2010

Respectfully Submitted,
**Mark Thomas & Company, Inc.**

District Manager – Engineer
Donald Toy, Administrator

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Michael E. Yoder, President