

**1. CALL TO ORDER**

President Kaelker-Boor called the meeting to order at 7:00 pm.

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rebecca Yoder, Ken Colson, Rene Prupes  
Directors Absent: None  
Counsel Present: None  
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.  
Visitors: None

**Motion:** To approve the Agenda.

**Move:** Russo **Second:** Prupes  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** None

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – President Kaelker-Boor described the issues of the garbage bins and discussed options for 47 Boston Avenue and requested to agendaize this item for next meeting.

**4. CONSENT CALENDAR**

- A. Approval of Minutes from the Regular Meeting of July 28, 2015.

**Motion:** To Approve Meeting Minutes from the Regular Meeting of July 28, 2015.

**Move:** Yoder **Second:** Russo  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** None  
**Abstain,** None

**5. WARRANTS**

- A. Approval of Warrants
  - 1. Enviro-Commercial Sweeping (District Street Sweeping Service)
  - 2. Mark Thomas & Company, Inc. (District Management Services)
  - 3. First Tech Federal Credit Union (Board of Directors Payroll)
  - 4. Meyer Nave (District Legal Services)

Call to Order

Roll Call and  
Approval of  
Agenda

Public  
Commentary

Consent Calendar

Warrant

**Motion:** To Approve four (4) warrants as listed

**Move:** Colson **Second:** Yoder  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** None  
**Abstain,** None

**6. NEW BUSINESS**

6.A. Common Interest Agreement with members of Tributary Agencies related to San Jose/Santa Clara Regional Wastewater Facility.

**Motion:** To Authorize District Manager and District Counsel to execute common interest agreement.

**Move:** Colson **Second:** Russo  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** None  
**Abstain,** None

**7. OLD BUSINESS**

7.A. Status of San Jose/Santa Clara Regional Wastewater Facility Capital Improvement Program

Staff reported the status of the San Jose/Santa Clara Regional Wastewater Facility Capital Improvement Program.

7.B. District Capital Improvement Program (CIP)

Manager Tanaka reported that the informal bid process to be used for advertisement and bidding the CIP for the first year spot repair project, which will be in November 2015. Staff will agendize for Board's approval to award the contract in December 2015.

7.C. Street Sweeping.

Board discussed the compliance of the street sweeping. According to the 1923 Sanitary Act, it is not mandated to provide street sweeping by the Sanitary District. The Board discussed the potential to terminate the street sweeping contract. Staff to work with the District Counsel for posting the notice and the termination letter of the street sweeping's contract.

7.D. November 2015 Election.

Staff reported that Director Colson and Director Prupes had completed filing their upcoming election documents and there are no other candidates running for District Directors.

New Business

Old Business

**8. SUBCOMMITTEE REPORTS**

8.A. Transparency

There are no updates for Transparency.

8.B. District Website

Staff to remove an announcement “Welcome, it’s the New Year” from the website.

**9. HOUSEKEEPING ITEMS**

9.A. Updates on Housekeeping items.

- Director Prupes completed the Ethics Training on 8/25/15, Staff to add to binder
- Staff to follow up on the status of 161 & 47 Boston Ave
- Staff to add Spanish on the door tag
- Staff to add Common Interest Agreement to the binder

9.B. Agenda Items for next upcoming meeting.

- Code enforcement to enforcing garbage violation

**10. ADJOURNMENT**

**Motion:** To adjourn meeting at 8:01 pm.

**Move:** Russo    **Second:** Prupes

**Board vote:**    **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

**Noes,** None

**Absent,** None

**Abstain,** None

Approved: September 15, 2015

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

\_\_\_\_\_  
Michelle Kaelker-Boor, President

District Manager  
Richard Tanaka

Subcommittee  
Report

Housekeeping  
Items

Adjournment