

1. CALL TO ORDER

President Smith called the meeting to order at 7:05 pm.

Call to Order

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Soren Spies, Keri Russo, Michael Yoder, Michelle Kaelker-Boor,
Bruce Smith

Directors Absent: None

Counsel Present: None

Staff: Nichol Bowersox, Mark Thomas & Company, Inc.

Roll Call and
Approval of
Agenda

Motion: To Approve the Agenda

Move: Kaelker-Boor **Second:** Russo

Board vote: **Ayes,** Spies, Kaelker-Boor, Russo, Yoder, Smith

Noes, None

Absent, None

3. PUBLIC COMMENTARY

A. Visitor Commentary – None

B. Agency Representatives – None

C. Board Commentary –

- Director Yoder e-mailed a potential Director regarding the upcoming vacancy.
- Director Spies submitted his formal resignation letter. He informed the board that his last day as Director will be October 31, 2013. Staff was directed to include Board Director Vacancy Timeline as an agenda item for board discussion at the November meeting.
- The Board invited Director Spies back to the November board meeting to present him with a District Service Commendation. Director Yoder will also be presented a District Service Commendation at that time. Staff was directed to prepare Resolutions for the Service Commendations for Directors Spies and Yoder.

Public
Commentary

4. CONSENT CALENDAR

A. Approval of Minutes from the Regular Meeting of September 17, 2013

Motion: To Approve Minutes from the Regular Meeting of September 17, 2013.

Move: Russo **Second:** Yoder

Board vote: **Ayes,** Spies, Kaelker-Boor, Russo, Smith, Yoder

Noes, None

Absent, None

Abstain, None

Consent
Calendar

5. WARRANTS

Warrants

A. Approval of Warrants

1. Enviro-Commercial Sweeping, District Street Sweeping Services.
2. Mark Thomas & Company, Inc., District Management Services.
3. First Tech Federal Credit Union, Board of Directors Payroll.
4. Meyers Nave, District Legal Service.
5. Integrated Waste Management Program, FY2013-14 Q1 Payment.
6. City of San Jose, O&M, CIP, and Bond Series Payments.
7. County of Santa Clara Roads & Airports Department, Encroachment Permits.
8. Mello Pipelines, Inc., 3 Spot Repairs on Scott Ave.
 - The board requested email notification if an emergency repair exceeds \$10,000.
9. Able Septic Tank Service, Scott St HU141.
10. S&M Engineering, Inc., 505 Leland Ave & Olive Ave btw Brooklyn & Cleveland

Motion: To approve ten (10) warrants as listed.

Move: Spies

Second: Russo

Board vote:

Ayes, Spies, Kaelker-Boor, Yoder, Russo, Smith

Noes, None

Absent, None

6. NEW BUSINESS

New Business

A. Enviro-Commercial Sweeping, Inc., Contract

- After board discussion, staff was directed to contact Enviro-Commercial Sweeping, Inc. regarding new pricing based on the reduced gutter length after the last annexation. Staff was also directed to contact other street sweeping providers for pricing options. Staff will prepare a staff report with the summary of discussions with the service providers and provide a matrix of street sweeping options.

B. FY2013-14 Q1 Expenditure Review.

7. OLD BUSINESS

Old Business

A. Olive Avenue Sewer Project

- Staff provided a summary of the revisions to the plans and cost estimates that resulted from further investigation for the Olive Avenue Sewer Project. The Engineer's Estimate and Contractor's Quote were discussed and Staff was directed to continue negotiation with PUC. Staff was also directed to prepare a draft letter that will be transmitted to the potential connectors to the new Olive Sewer Main.

Motion: To Authorize Mark Thomas & Co. additional compensation for construction staking and administration up to \$35,000.

Move: Spies **Second:** Russo
Board vote: **Ayes,** Spies, Kaelker-Boor, Russo, Smith, Yoder
 Noes, None
 Absent, None
 Abstain, None

B. LAFCO Draft Service Review Phase 2

- Director Spies reported that the subcommittee submitted their comments to LAFCO via email. Staff transmitted the District comment letter, including the subcommittee comments, on October 9, 2013.

8. SUBCOMMITTEE REPORTS

- LAFCO Subcommittee Report – See above
- Website – Director Spies has updated the website and has shown staff how to update the website with the goal that future updates will be done by staff.

9. ADJOURNMENT:

Motion: To adjourn meeting at 9:14 pm.

Move: Spies **Second:** Russo

Board vote: **Ayes,** Spies, Kaelker-Boor, Yoder, Russo, Smith
 Noes, None
 Absent, None

Approved: November 19, 2013

Respectfully Submitted,
Mark Thomas & Company, Inc.

Bruce Smith, President

District Administrator
Nichol Bowersox

Subcommittee
Report

Adjournment